

# INDIRECT TAXATION ON INSURANCE CONTRACTS IN EUROPE

*Taxes applicable to insurance premiums  
Declaration and payment procedures*

2003



COMITÉ EUROPÉEN DES ASSURANCES



# INDIRECT TAXATION ON INSURANCE CONTRACTS IN EUROPE

2003

This document is also available  
in French and German.



# CEA member associations which took part in this study

<b>AT AUSTRIA</b> Verband der Versicherungsunternehmen Österreichs (VVO)	<b>IE IRELAND</b> The Irish Insurance Federation (IIF)
<b>BE BELGIUM</b> Union Professionnelle des Entreprises d'Assurances (UPEA) Beroepsvereniging der Verzekeringsondernemingen (BVVO)	<b>IS ICELAND</b> Samband Íslenskra Tryggingafélaga
<b>CH SWITZERLAND</b> Schweizerischer Versicherungsverband Association Suisse d'Assurances	<b>IT ITALY</b> Associazione Nazionale fra le Imprese Assicuratrici (ANIA)
<b>DE GERMANY</b> Gesamtverband der Deutschen Versicherungswirtschaft (GDV)	<b>LU LUXEMBOURG</b> Association des Compagnies d'Assurance du Grand-Duché de Luxembourg (ACA)
<b>DK DENMARK</b> Forsikring & Pension (F & P)	<b>NL THE NETHERLANDS</b> Verbond van Verzekeraars in Nederland (VVN)
<b>ES SPAIN</b> Unión Española de Entidades Aseguradoras y Reaseguradoras (UNESPA)	<b>NO NORWAY</b> Finansnæringens Hovedorganisasjon (FNH)
<b>FI FINLAND</b> Suomen Vakuutusyhtiöiden Keskusliitto	<b>PT PORTUGAL</b> Associação Portuguesa de Seguradores (APS)
<b>FR FRANCE</b> Fédération Française des Sociétés d'Assurances (FFSA)	<b>SE SWEDEN</b> Sveriges Försäkringsförbund
<b>GB UNITED KINGDOM</b> The British Insurers' European Committee (BIEC)	
<b>GR GREECE</b> Association des Compagnies d'Assurances-Grèce	

# Fiscal and parafiscal taxes on insurance premiums in EEA Member States (and Switzerland)

For each country a table of fiscal and parafiscal taxes on premiums in each of the countries in the European Economic Area (and Switzerland) is shown. Only risks covered by specific fiscal or parafiscal taxation are mentioned; other risks are subject to the basic regime shown in the “Other classes” heading at the end of the table. There is also a description of the tax declaration and payment procedures for contracts taken out by way of freedom of services (FOS) according to the provisions of the European directives on insurance (1). Whatever law applies to contracts, insurance contracts are subject to indirect taxes and parafiscal charges on insurance premiums in the State in which the risk is situated (see Art. 9NL and 50L of the CEA Codification of European Insurance Directives). Each Member State is free to determine the person responsible for collecting taxes and the method of recovery. They may require insurance undertakings, for supervisory purposes, to designate a tax representative, established on their territory, or for a detailed list of contracts taken out by way of FOS to be submitted.

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(1) See “CEA Codification of European Insurance Directives”, Comité Européen des Assurances, 1994



# Austria (AT)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES
		<b>Fire Brigade Tax</b>
<b>Life</b> Supplementary annuity insurance	4.00% / 11.00% (1)  2.5% (2)	
<b>Health</b>	1.00%	
<b>Accident</b>	4.00%	
<b>Motor Liability</b>	11.00% + vehicle insurance tax (3)	
<b>Hail</b> (including destruction of glasshouses and forcing frames in market gardening and horticulture)	0.2‰ per sum insured per year	
<b>Fire</b>	11.00%	8.00% (4)
<b>Other insurance for damage to goods</b>	11.00% (5)	(6)
<b>Cross-frontier goods in transit</b>	Exempt (7)	
<b>Export credit</b>	Exempt	
<b>Reinsurance</b>	Exempt	
<b>Other classes</b>	11.00%	

- (1) For unit-linked life insurance (as opposed to annuities) on survival or on survival and death benefits, premium tax is 11% when contracts are of a maximum duration of less than ten years and when premium is paid in the form of a single premium. Taxation is also 11% for single premium insurance when, either in life or annuity insurance, the policy is surrendered before the expiry of a 10-year period from the date of conclusion of the contract when the contract was subject to 4% tax. Similarly, the tax is 11% for annuity insurance when the start of annuity payments is agreed before the expiry of the 10-year period and when they are converted into a single capital sum.
- (2) Supplementary annuity insurance is a guarantee encouraged by the State and subject to the specific provisions of Article 108b of the 1998 law relating to income tax (from 1 January 2000).
- (3) This tax covers private vehicles, vans and motorcycles subject to compulsory insurance in accordance with Austrian road traffic law. Since 1 January 1995, it has been increased by 20% for vehicles (with the exception of diesel-engined vehicles) which were first put on the road in Austria before 1 January 1987 and which do not meet certain pollution emission limits. Some exemptions are however envisaged: vehicles belonging to handicapped persons, ambulances and fire brigade vehicles, hired vehicles, taxis, motorcycles under 100 cc, etc. From 1 January 1997, all other motor vehicles (with the exception of tractors and motorised hand trucks) with a weight not exceeding 3.5 tonnes will be subject to vehicle insurance tax.

- (4) Insurers are entitled to claim the tax from the insured separately in addition to payment of up to 4% of the premium. E.g.: for the payment of an 100 euros premium, the abovementioned rule means that:- if tax at 8% is applied to the payment of the premium, total tax would be 8 euros- the share of the tax sought directly from the insured would be equal to 4% of the insurance premium, i.e. 4 euros,- the insurer will therefore ask the insured for a premium of 100 euros plus the amount of tax which he may claim directly from the policyholder, i.e. 4 euros,- he will pay to the Austrian State 8 euros and therefore cash in 96 euros.
- (5) Insurance premiums for livestock from small farms are tax-exempt if the sum insured does not exceed 3650 euros.
- (6) Where the insurance contract also covers fire risks and the premium is not broken down between the different components, the calculation of Fire Brigade Tax must be made on the fire element of the total premium.
- (7) Exempt since 1 June 1996.

Further information:

**ADDITIONAL TAXATION FOR INSURERS NOT ESTABLISHED IN AUSTRIA OR IN AN EEA MEMBER STATE**

*The tax rate will be increased fivefold for premiums paid to an insurer with his head office outside an EEA Member State. Exemptions from the tax provided for in life insurance (see note 1) and in insurance for damage to goods (see note 5) do not apply in this case. This rule does not apply when the foreign insurer is authorised to operate in an EEA Member State and payment is made to that establishment. The 500% increase is limited so that the tax rate does not exceed 50%. In addition, the Federal Ministry of Finance may allow derogations to this rule for general reasons of commercial or economic policy.*

**GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES**

1. TAX BASIS

1.1. *Premium tax and fire brigade tax*

The premium used to calculate tax includes brokers' and agents' commission.

1.2. *Vehicle insurance tax*

The tax amount is independent of the premium and is calculated as a monthly tax in accordance with the following rules:

Since 1 June 2000:

- private vehicles/small vans/other motor vehicles: engine power in kW, -24 kW, x tax rate. When the premium is annual, the tax rate is 0.55 euro; the minimum tax is however 5.50 euros per month; the maximum rate for motor vehicles other than private vehicles and small vans is 60 euros per month. The vehicle insurance tax is increased when the insurance premium must be paid:
  - half-yearly, by 6%;
  - quarterly, by 8%;
  - monthly, by 10%.
- motorcycles: cylinder cc x the tax rate.

When the premium is paid annually, the tax rate is 0.022 euro. The vehicle insurance tax is increased when the premium must be paid per half-year, per quarter or per month respectively by 6%, 8% and 10%.

2. INFORMING THE POLICYHOLDER

Taxes are not shown separately from the premium.

**SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY**

3. INSURER ESTABLISHED IN AUSTRIA

3.1. *Person liable to tax*

The insurer, or his agent, is liable to all taxes.

### 3.2. *Keeping accounting and tax documents*

In connection with the establishment of the tax and the basis of its calculation, the insurer or his agent must keep significant accounting documentation.

### 3.3. *Frequency of payment*

The event generating tax is the premium cashed in by the insurer. Consequently, it is the effective payment of the premium which is decisive.

#### 3.3.1. *Vehicle insurance tax*

Monthly, payable to the tax authority, after expiry of a calendar month, no later than the 15<sup>th</sup> day of the following calendar month.

If the tax is not paid in the time allowed, the tax authorities impose a payment for delay (*Säumniszuschlag*) of 2% of the tax or an “addition for delay” (*Verspätungszuschlag*) at 10% of the tax due.

#### 3.3.2. *Premium tax and fire brigade tax*

Monthly, payable to the tax authority, after expiry of a calendar month, no later than the 15<sup>th</sup> day of the following calendar month.

The insurer or the agent must calculate the tax amount on the basis of premium income for the declaration period (quarter). If premium income cannot be established, the taxable basis is the probable amount of premium income.

The insurer or the agent must provide the appropriate tax authority with an annual tax declaration for the past year by 30 April at the latest.

If the difference between the amount of tax paid in due course and the amount of tax due on premiums written is no greater than 1%, this difference shall not give rise to payment of interest.

#### 3.3.3. *Premium tax and vehicle insurance tax*

On 15 December of each year at the latest, the insurer or the agent must calculate and make a special advance tax payment equivalent to one twelfth of all taxation amounts calculated by the person liable and declared to the tax

authorities for the 12 latest declaration periods directly preceding the November declaration period as well as tax amounts laid down in the tax notice. The advance payment must be taken into account when calculating the fiscal debt for the November declaration period of the current year (deadline 15 January of the following year). There is no obligation to pay the special advance when the tax for the November declaration period is calculated and paid by the person liable by the 15 December following at the latest (this rule is applicable since 31 October 1999).

### 3.4. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

*Finanzamt für Gebühren und Verkehrsteuern*  
Vordere Zollamtstraße 5  
AT - 1030 WIEN  
Tel.: +43 1 711 250  
Fax: +43 1 715 46 99

## 4. INSURER NOT ESTABLISHED IN AUSTRIA AND NOT ESTABLISHED IN THE EEA

### 4.1. *Person liable to tax*

#### 4.1.1. *Premium tax and vehicle insurance tax*

If the insurer has nominated an agent, he must pay the tax.  
If not, tax must be paid by the policyholder.

#### 4.1.2. *Fire brigade tax*

If the insurer has nominated an agent, he must pay the tax.  
If not, tax must be paid by the insurer.

### 4.2. *Keeping accounting and tax documents*

Foreign insurers covering risks situated in Austria must keep and provide, upon request from the relevant tax authority (Finanzamt für Gebühren und Verkehrsteuern) in Vienna (see 3.4.) a complete list of insurance contracts and all information required to calculate the tax. This obligation applies even if the insurer considers that the requisite conditions relating to liability to tax or duty to pay tax have not been met.

#### 4.3. *Frequency of payments*

##### 4.3.1. *Vehicle insurance tax*

Monthly, payable to the tax authority, after expiry of a calendar month, no later than the 15<sup>th</sup> day of the following calendar month (applicable since 1 January 1998).

##### 4.3.2. *Premium tax and fire insurance tax*

When the premium tax and the fire brigade tax are paid by the agent, or by the insurer for Fire brigade tax, payment is quarterly within 20 days of the end of the quarter (same as 3.3.2.). When premium tax is paid by the policyholder, payment is monthly and is made within 10 days following the end of the month. Like the agent or the insurer, the insured must provide the relevant tax authorities with a monthly tax declaration for the previous month after having calculated the amount of the tax.

##### 4.3.3. *Premium tax and vehicle insurance tax*

See point 3.3.3.

#### 4.4. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as 3.4.

### 5. INSURER ESTABLISHED IN THE EEA OPERATING BY WAY OF FOS

#### 5.1. *Person liable to tax*

The insurer is liable to all taxes. However, the policyholder is jointly and severally liable for the payment of premium tax and vehicle insurance tax.

Since 1 January 1997, any insurer with his head office within the EEA who concludes FOS contracts in Austria will be obliged to nominate a tax representative. His name must be communicated to the Vienna tax authority (see 3.4.).

Only lawyers, notaries, accountants or Austrian insurance companies may be nominated as tax representatives.

#### 5.2. *Keeping accounting and tax documents*

Same as 4.2.

#### 5.3. *Frequency of payments*

##### 5.3.1. *Vehicle insurance tax*

Quarterly, payable within 20 days following the end of the quarter.

##### 5.3.2. *Premium tax and fire brigade tax*

Payment of the different taxes by the insurer is quarterly within 20 days following the end of the quarter (same as 3.3.2.). When the policyholder who is jointly and severally liable to payment makes the payment, it is monthly within 10 days following the end of the month (same as 4.3.2.).

##### 5.3.3. *Premium tax and vehicle insurance tax*

See point 3.3.3.

#### 5.4. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as 3.4.

# Belgium (BE)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES		
		National Institute for Health Disability (INAMI)	Belgian Red Cross	Security Fund for Fire and Explosion
<b>Life (2)</b>				
- individual	Exempt			
- other than individual (3)	4.40%			
<b>Liability (RC)</b>	9.25%			3.00% (4)
<b>Motor liability</b>				
- cars / 2-wheeled vehicles	9.25%	10.00%	7.50% (1)	0.35% (6)
- authorised taxis, vehicles used solely for hire with chauffeur, buses, coaches and their trailers (8)	1.40%	5.00%	7.50% (1)	0.35% (6)
- motor vehicles of a minimum of 3.5 tonnes and less than 12 tonnes (5) (8)	1.40%	5.00%	7.50% (1)	0.35% (6)
- motor vehicles or vehicles with trailers of at least 12 tonnes (5) (8)	Exempt	5.00%	7.50% (1)	0.35% (6)
<b>Motor insurance supplementary accidental</b>				
- cars / 2-wheeled vehicles	9.25%	10.00%	7.50% (1)	
- authorised taxis, vehicles used solely for hire with chauffeur; buses, coaches and their trailers (8)	1.40%	5.00%	7.50% (1)	
- motor vehicles of a minimum of 3.5 tonnes and less than 12 tonnes (5) (8)	1.40%	5.00%	7.50% (1)	
- motor vehicles or vehicles with trailers of at least 12 tonnes (5) (8)	1.40%	5.00%	7.50% (1)	
<b>Motor legal expenses</b>	9.25%		7.50% (1)	
<b>Fire</b>	9.25%		6.50% (1)	
<b>Accident / health</b>	9.25%			
- hospitalisation costs	9.25%	10.00%		
- accident at work (7)	Exempt		5.50% (1)	

**Unofficial translation:**

Impôt sur cotisations: *Premium Tax*

Institut National d'Assurance Maladie-Invalidité (INAMI): *National Institute for Health/Disability*

Croix Rouge de Belgique: *Belgian Red Cross*

Fonds de Sécurité contre l'Incendie et l'Explosion: *Security Fund for Fire and Explosion*

(1) + 0.06% payable by the insurer.

(2) Supplementary insurance follows the principal form.

(3) A special contribution of 8.86% on employers' premiums is envisaged for group insurance and pension funds (paid to the National Social Security Office - ONSS).

(4) On premiums relating to the operator's compulsory strict liability insurance for fire or explosion in premises open to the public.

(5) These vehicles must be exclusively intended for transporting goods by road.

(6) The law of 22 February 1998 on social provisions empowers the King to lower or raise this tax by a maximum of 1%. A Royal Order of 18 June 1998 increased the supplementary amount for the Belgian Red Cross from 0.25% to 0.35%.

(7) The law of 22 February 1998 on social provisions empowers the King to lower or raise this tax by a maximum of 1%. A Royal Order of 18 June 1998 increased the supplementary amount for the Belgian Red Cross from 0.25% to 0.35%.

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES		
		National Institute for Health Disability (INAMI)	Belgian Red Cross	Security Fund for Fire and Explosion
<b>Goods in transit</b> - carriers' liability, goods, freight				
. marine	1.40%			
. inland waterways	1.40%			
. land	1.40%			
. air	1.40%			
<b>Marine (hull)</b> - inland navigation	Exempt			
- sea	Exempt			
- shipbuilding risk	Exempt			
<b>Aviation (hull) (7)</b>	9.25%			
<b>Reinsurance</b>	Exempt			
<b>Other classes</b>	9.25%			

(7) Only aircraft-hull registered in Belgium, used principally for international public transport, as well as hulls and liability for aircraft registered outside Belgium, are tax exempt.

(8) These rates apply subject to adoption of draft legislation. If the draft were not to be adopted, an additional tax would be payable by insurance undertakings.

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. Premium used to calculate tax

Tax is calculated on total premium to be paid by the insured over the tax year, plus any costs borne by the latter. The tax basis is therefore the commercial premium which includes commission and collection charges when the premium is payable to the company.

On the other hand, costs and expenditure devolving on the insured, such as policy and receipt costs and collection charges where the premium is payable by the insured by virtue of a contractual stipulation are not included in the taxable basis.

#### 1.2. Premium used to calculate parafiscal taxes

The amount used to calculate these taxes does not include premium tax. Generally speaking, it can be said that the basis is the (commercial) premium written (9).

### 2. INFORMING THE POLICYHOLDER

Taxes and parafiscal taxes are shown separately from the premium in motor insurance (cf. Art. 14 of the RO of 3 February 1992). There are no specific provisions for other classes. UPEA has however recommended that a breakdown be shown (10).

### 3. FREQUENCY OF PAYMENT

#### 3.1. Premium tax

Annually, and no later than the last working day of the month following that during which a premium or contribution falls due. On the other hand, foreign undertakings with neither a branch, agency or head office in Belgium must pay the tax on the last working day of the second month following that during which a premium or contribution falls due.

(9) The terminology of the regulations concerning parafiscal taxes is not always the same.

(10) Union professionnelle des Entreprises d'Assurances (UPEA).

3.2. *National Institute for Health/Disability (INAMI)*

Red Cross contribution.

- 3.2.1. The additional premium of 10% or 5% in motor liability and material damage is levied on premiums written.

This additional amount is paid by insurers to INAMI on the first day of each month in the form of a provisional payment. A final settlement is made at the close of each year and by no later than 31 March of the following year.

The additional premium in supplementary motor accident insurance of 10% or 5% is levied by insurers at the premium due date or when the policy comes up for renewal with premiums relating to the additions.

Additional amounts are paid by insurers to INAMI on the first of each month, in the form of a provisional payment. A final settlement is made at the close of the year and by no later than 31 March of the following year.

- 3.2.2. The 10% rate on commercial premiums, in the case of “hospital expenses”, is paid to INAMI. An automatic levy by each institution makes it possible to take out or subscribe additional insurance in the event of hospitalisation. Amounts are paid to INAMI at the end of the six-month period in which the premium was paid.

- 3.2.3. The rates of 7.50%, 6.50% and 0.35% are calculated per calendar year. Provisional payments are made to the INAMI every month.

- 3.2.4. The rate of 5.50% is calculated quarterly. Payments are made within two months following the end of the quarter.

3.3. *Security Fund for Fire and Explosion*

Insurance undertakings pay on the first day of each quarter a provisional payment of 3% on a quarter of total premiums, net of total or partial cancellations and rebates, written by them during the previous year. The final settlement is made at the close of each year and by no later than 31 March of the following year. Insurance undertakings which

begin to cover risks referred to in the law of 30 July 1979, make payment to the Treasury within 15 days of the end of the quarter. This is done until the insurance undertaking’s activities with regard to the risk have covered a complete year.

**SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY**

4. INSURER ESTABLISHED IN BELGIUM

4.1. *Person liable to tax*

4.1.1. *All taxes*

Annual premium tax must be paid by all insurers with their principal establishment, agency, branch, representative or office of any sort for business in Belgium. Those insurers must in addition deposit a “declaration of profession” at the registration office designated for this.

The annual tax is paid by a representative when a foreign insurer has a branch, an agency or an office of any sort in Belgium. Insurers covered by this heading are:

- a) Belgian law insurance undertakings;
- b) insurance undertakings whose head office is in the EEA with a branch in Belgium;
- c) insurance undertakings situated outside the EEA with a head office in Belgium.

4.2. *Nomination of a representative*

Foreign insurers who have a branch, agency or office of any sort in Belgium must designate and seek authorisation from the Minister of Finance, before any operation in Belgium, for a representative residing in Belgium who personally agrees, in writing, to assume liability vis-à-vis the State for payment of the annual tax, interest or fines which may be due relating to insurance contracts.

4.3. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

4.3.1. *Premium tax*

4.3.1.1. *Information*

*Administration de la TVA, de l'enregistrement et des domaines*

Tour des Finances, Boite 58  
Boulevard du Jardin Botanique, 50  
BE - 1010 BRUSSEL  
Tel.: +32 (0)2 210 29 16  
Tel.: +32 (0)2 210 27 67  
Fax: +32 (0)2 210 27 40

4.3.1.2. *Payment*

*Bureau des recettes domaniales et amendes pénales d'Arlon*

Place des Fusillés  
BE - 6700 ARLON  
Tel.: +32 63 - 22 04.32 and 22.02.63  
PRK/CCP: 679-2003094-44

*Bureau des recettes domaniales d'Anvers Financiecentrum*

Italiëlei 4  
BE - 2000 ANTWERPEN  
Tel.: +32 3 203 21 14  
PKR/CCP: 679-2003075-25  
Contact: M. Dirk Gijssen

*Bureau des recettes domaniales et amendes pénales de Mons*

C.A.E. Chemin de l'Inquiétude  
BE - 7000 MONS  
Tel.: +32 65 34 13 30  
PRK/CCP: 679-2003356-15

*Bureau des recettes domaniales et amendes pénales de Bruges*

Boninvest 3  
BE - 8000 BRUGGE  
Tel.: +32 50 33 17 50  
PRK/CCP: 679-2003124-74

*Premier bureau des recettes domaniales de Bruxelles*

Cantersteen 47  
BE - 1000 BRUSSEL  
Tel.: +32 (0)2 551 59 12  
PRK: 679-2003555-20  
Contact: M. Frank Van Gijsegem

*Bureau des recettes domaniales de Gand*  
Zwijnaardsesteenweg 314  
BE - 9000 GENT  
Tel.: +32 9 221 18 17  
PRK/CCP: 679-2003240-93  
Contact: Ms C. De Handschutter

*Bureau des recettes domaniales et amendes pénales de Hasselt*

Kolonel Dusartplein 36  
BE - 3500 HASSELT  
Tel.: +32 11 23 05 50  
PRK/CCP: 679-2003269-25

*Bureau des recettes domaniales de Liège*

C.A.E. rue de Fragnée, 40  
BE - 4000 LIEGE  
Tel.: +32 4 254 87 87  
PRK/CCP: 679-2003321-77

*Bureau des recettes domaniales et amendes pénales à Namur*

C.A.E. rue des Bourgeois 7  
Bloc B  
BE - 5000 NAMUR  
Tel.: +32 81 24 72 15  
PRK/CCP: 679-2003395-54

*Bureau des recettes domaniales et amendes pénales à Vilvoorde*

Financiecentrum  
Groenstraat 51-57  
BE - 1800 VILVOORDE  
Tel.: +32 2 255 67 26  
PRK/CCP: 679-2003223-76

4.3.2. *Parafiscal taxes*

*Institut national d'Assurance Maladie-Invalidité (INAMI)*

St-Michielscollegestraat 17 bus 8  
BE - 1150 BRUSSEL  
Tel.: +32 (0)2 739 79 25 (French)  
Tel.: +32 (0)2 739 79 23 (Dutch)

*Croix-Rouge de Belgique*

Chaussée de Vleurgat, 98B  
BE - 1050 BRUSSEL

*Office national de la Sécurité sociale (ONSS)*

Boulevard de Waterloo, 76  
BE - 1000 BRUSSEL

*Fonds de Sécurité contre l'Incendie et l'Explosion*  
Avenue de Cortenbergh 61  
BE - 1000 BRUSSEL

5. INSURER NOT ESTABLISHED IN BELGIUM AND NOT ESTABLISHED IN THE EEA

5.1. *Nomination of a tax representative*

Insurance undertakings implicitly covered by the Royal Order of 30 July 1994 are those established in the EEA operating in Belgium by way of FOS. Insurers not established in the EEA may not in principle operate on the Belgian market without having obtained authorisation to open a branch in Belgium.

Tax legislation is applicable to all.

In order to be authorised, the tax representative must:

- be resident in Belgium;
- personally undertake in writing vis-à-vis the Belgian State to pay the tax and, where appropriate, interest and fines which may be due on contracts relating to risks situated in Belgium, for the insurance undertaking represented;
- be publicly solvent.

Undertakings do not have to seek authorisation for their representative when they only offer contracts which are exempt from annual premium tax (e.g., when a foreign undertaking only offers individual life insurance contracts).

5.2. *Person liable to tax*

- Brokers and other intermediaries residing in Belgium who are involved in concluding contracts relating to risks situated in Belgium.
- The tax representative of the abovementioned foreign insurer whose authorisation is compulsory if the insurer concludes the same contracts without the intervention of a broker or other intermediary residing in Belgium.
- The insured in the absence of authorisation for a tax representative or in the absence of a broker or any other intermediary residing in Belgium.

5.3. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

5.3.1. *Information*

See point 4.3.1.

5.3.2. *Payment*

See point 4.3.1.2.

6. INSURER ESTABLISHED IN THE EEA OPERATING BY WAY OF FOS

6.1. *Nomination of a tax representative*

In order to be authorised, the tax representative must:

- be resident in Belgium;
- personally undertake in writing vis-à-vis the Belgian State to pay the tax and, where appropriate, interest and fines which may be due on contracts relating to risks situated in Belgium, for the insurance undertaking represented;
- be publicly solvent.

Undertakings do not have to seek authorisation for their representative when they only offer contracts which are exempt from annual premium tax (e.g., when a foreign undertaking only offers individual life insurance contracts).

6.2. *Person liable to tax*

- Brokers and other intermediaries residing in Belgium, who are involved in concluding contracts relating to risks situated in Belgium.
- The tax representative of the abovementioned foreign insurer whose authorisation is compulsory if the insurer concludes the same contracts without the intervention of a broker or other intermediary residing in Belgium.
- The insured in the absence of authorisation for a tax representative or in the absence of a broker or any other intermediary residing in Belgium.

6.3. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

6.3.1. *Information*

See point 4.3.1.

6.3.2. *Payment*

*Premier bureau des recettes domaniales de Bruxelles*

Cantersteen 47

BE - 1000 BRUSSEL

Tel.: +32 (0)2 551 59 12

Post Office account (CCP): 000-2003555-20

# Switzerland (CH)

<b>CLASS OF INSURANCE</b>	<b>STAMP DUTY</b>
Life (no surrender)	Exempt
Life (with surrender, and periodical premium payment)	Exempt
Life (occupational pensions)	Exempt
Life (policyholder domiciled abroad)	Exempt
Other life insurance	2.50%
Health and disability	Exempt
Accident	Exempt
Unemployment	Exempt
Transport	Exempt
Basic damage to crops	Exempt
Hail	Exempt
Livestock	Exempt
Multirisk aircraft/ship hull for professional transport abroad	Exempt
Fire, plateglass, theft, water damage, credit, machinery, jewellery, for goods insured abroad	Exempt
Reinsurance	Exempt
Other classes	5.00%

## **GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES**

### 1. TAX BASIS

Stamp duty is calculated on net premium.

### 2. INFORMING THE POLICYHOLDER

Tax is not shown separately from the premium in liability and multirisk motor insurance. For the other classes, it is shown separately from the premium.

### 3. FREQUENCY OF PAYMENT

The event generating stamp duty is the deadline for payment of the premium. Payment is quarterly and should be made to the tax authorities on an official form within 30 days of the end of the quarter. In the event of late payment, there is a 5% interest on tax.

**SPECIAL RULES APPLICABLE  
DEPENDING ON THE METHOD OF  
ESTABLISHMENT OF THE INSURANCE  
COMPANY**

4. INSURER ESTABLISHED IN SWITZERLAND

4.1. *Person liable*

The insurer is liable to stamp duty and makes the payment.

If he does not pay, no other person is jointly and severally responsible for the payment.

4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

*Eidgenössische Steuerverwaltung  
Hauptabteilung, Direkte Bundessteuer,  
Verrechnungssteuer, Stempelabgaben  
CH - 3003 BERN  
Tel.: +41 1 322 72 11  
Fax: +41 1 322 78 70*

5. INSURER NOT ESTABLISHED IN  
SWITZERLAND

5.1. *Person liable*

If the insurance contract is taken out directly with a foreign insurer not subject to Swiss control, the insured must pay the stamp duty.

When the contract is concluded with a general representative established in Switzerland and subject to Swiss control, the representative is liable to stamp duty.

There are no rules on solidarity in the case of non-payment by the insured.

5.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as 4.2.

# Germany (DE)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES
		Fire Brigade Tax
Life	Exempt	
Fire and fire business interruption	11.00%	8.00%
Insurance for nuclear installations (1)	14.75%	8.00% (of 25.00% of the premium)
Hail (including destruction of glasshouses and forcing frames in market gardening and horticulture)	0.2‰ of sum insured for each year of the insurance contract	
Property all risks (of which a part of the premium is paid for fire cover)	14.75%	8.00% (of 25.00% of the premium)
Householders' all risks (of which a part of the premium is paid for fire cover)	15.00%	8.00% (of 20.00% of the premium)
Individual accident - with premium return	16.00% 3.2%	
Health	Exempt	
Marine hull	2.00 %	
Goods in transit - in Germany - international	16 % Exempt	
Livestock	16.00% (2)	
Reinsurance	Exempt	
Other classes	16.00%	

- (1) All risks insurance for nuclear sites.  
(2) Premiums for livestock insurance are tax exempt if the sum insured is under 4000 euros.

**Unofficial translation:**

Versicherungsteuer: *Premium Tax*  
Feuerschutzsteuer: *Fire Brigade Tax*  
Seeschiffskaskoversicherung: *Marine Hull*

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Premium used to calculate tax*

Brokers' or agents' commission to be paid by the insurer is included in the tax basis.

The amount taken into account also includes fire brigade tax.

#### 1.2. *Premium used to calculate fire brigade tax*

The amount taken into account for fire brigade tax does not include premium tax.

### 2. INFORMING THE POLICYHOLDER

#### 2.1. *Premium tax*

The insured is informed of the tax:

- either by a note on the receipt e.g.: "premium tax according to the rate in force";
- or explicitly, separately from the premium.

#### 2.2. *Fire brigade tax*

Tax is not shown separately from the premium.

### 3. FREQUENCY OF PAYMENT

#### 3.1. *Premium tax*

Monthly, payable within 15 days following the end of the month.

Quarterly, (for declaration and payment) if tax for the preceding year was under 3000 euros. In this case, payment should be made within 15 days following the end of the quarter.

#### 3.2. *Fire brigade tax*

Monthly, payable within 15 days following the end of the month. Quarterly, if tax for the preceding year was under 1200 euros.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN GERMANY

#### 4.1. *Event generating tax*

##### 4.1.1. *Premium tax (cf. Art. 1 of the law on insurance premium tax - VersStG)*

Premium tax is levied on the payment of premiums for insurance contracts. The obligation to pay the tax to the German tax authorities relates to risks situated in Germany. The situation of the risk is determined by article 1 VersStG in accordance with the definition in article 2(d) in liaison with article 25 sub-para. 2 of the 2nd Non-life FOS Directive (88/357/EEC) and article 46 sub-para. 2 of the 3rd Single Licence Directive (92/49/EEC).

##### 4.1.2. *Fire brigade tax (cf. Art. 1 of the law on Fire brigade tax - FeuerschStG)*

Fire brigade tax is levied upon receipt of the insurance premium due for fire insurance contracts listed in article 1 of the FeuerschStG (including property all risks and householders' all risks if part of the premium is paid for the cover of risks which may be guaranteed by fire insurance).

#### 4.2. *Person liable to tax*

##### 4.2.1. *Premium tax*

The policyholder is liable for the tax. Insurers with their head office or a branch in Germany must themselves or by means of a paying-in agent receive it, declare it to the relevant tax authorities and pay it on behalf of the policyholder (art. 7 par. 1, art. 8 par. 1 VersStG).

##### 4.2.2. *Fire brigade tax*

The insurer is liable for tax and must pay it; for operations by way of establishment in Germany, it is the establishment (art. 5 FeuerschStG).

4.3. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Premium tax and fire brigade tax must be remitted to the tax authority (Finanzamt) of the district in which the insurer has his head office; in the case of establishment to the authority of the district on which the establishment depends.

4.4. *Return of declarations - Payment of tax*

Insurers established in Germany must complete and submit the declaration form to the relevant tax authorities and pay the tax by no later than 15 days after the end of the month (declaration period). The declaration period is the calendar month. If total tax for the previous year did not exceed 3000 euros – 1200 euros for fire brigade tax - declaration and payment may be quarterly.

Payment is made within 15 days following the expiry of each quarter. The declaration must be submitted every month or every quarter even if the insurer has not received premiums during the period in question. Payment must be made by cheque or transfer. Tax must be paid in euros.

4.5. *Keeping accounting and tax documents*

The insurer/establishment must retain documents used for declaring tax for the usual periods (art. 147 Tax Code - AO) i.e. accounts, lists and similar documents for 10 years, correspondence, accounting documents, etc. for 6 years.

4.6. *Sanctions envisaged in the event of non-payment of taxes*

If the insurer/establishment does not declare and remit the tax, the relevant authority may seek an additional tax for delay (art. 152 AO) and undertake an assessment of the tax (art. 162 AO).

With effect from the 1999 tax period for a foreign insurer beginning to operate in Germany by means of an establishment, interest for late payment because of incorrect declaration or payment of the tax (art. 233 lit. a AO) is no longer a professional deductible charge (art. 10 no. 2 KStG).

5. INSURER NOT ESTABLISHED IN GERMANY AND NOT ESTABLISHED IN THE EEA

5.1. *Event generating the tax*

5.1.1. *Premium tax*

Premium tax is levied on premiums for insurance contracts (art. 1(1) VersStG). The tax obligation arises (art. 1 (4) VersStG) from the fact that the policyholder has his head office/habitual residence in Germany or where the insurance covers an object located in Germany when the contract was concluded.

5.1.2. *Fire brigade tax*

See point 4.1.2.

5.2. *Person liable to tax*

5.2.1. *Premium tax (art. 7 VersStG)*

The person liable to tax is the policyholder. If the insurer has nominated an agent on the territory of EEA signatory States to collect premiums (premium agent/ Inkassobevollmächtigter), the latter must declare and remit the tax. For premium agents residing in Germany, the relevant tax authority is that of their head office.

Premium agents residing in another EEA signatory State must declare and remit the tax to the relevant central tax authority for that State (see point 6.5.). If the insurer has not designated a premium agent, tax must be declared and remitted by the policyholder to the relevant tax authority for the place of his head office or his residence.

5.2.2. *Fire brigade tax (art. 5 para. 2 FeuerschStG)*

If the insurer has designated a premium agent in Germany, the latter is liable for tax. He must declare and remit the tax (art. 8 (1) FeuerschStG). In cases to the contrary, the person liable for the tax is the policyholder (art. 5 (2) FeuerschStG). In this case, he must declare and submit the tax (art. 8 (4) FeuerschStG).

The relevant tax authority is that of the district in which the premium agent/ policyholder has his head office (art. 10 FeuerschStG).

5.3. *Keeping accounting and tax documents*

With regard to the obligations facing the person liable for tax with regard to the retention of documents, see point 4.5.

5.4. *Sanctions envisaged in the event of non-payment of taxes*

With regard to the sanctions envisaged in the event of non-payment of taxes, see point 4.6.

6. INSURER ESTABLISHED IN THE EEA OPERATING BY WAY OF FOS

6.1. *Event generating tax*

See point 4.1.

6.2. *Person liable to tax*

Premium tax (art. 7, art. 8 par. 1 VersStG) and the Fire Brigade Tax (art. 5, art. 8 par. 1 FeuerschStG) are paid by the insurer. If an agent authorised to receive premium, is responsible for the tax (art. 7 par. 1 VersStG), the nomination of a tax representative is not required.

6.3. *Keeping accounting and tax documents*

Insurers not established in Germany must retain and provide upon request to the federal finance authority a complete register of insurance contracts taken out by way of FOS concerning risks situated in Germany (art. 10 (1) VersStG; art. 9 (1) FeuerschStG).

6.4. *Return of declarations - Payment of tax*

The rules outlined above under point 4.4. apply correspondingly to insurers established in another EEA signatory State.

6.5. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Premium tax and Fire Brigade Tax which must be declared and paid according to Article 8, par. 1 VersStG and Article 8, par. 1 FeuerschStG, by insurers not established in Germany but established on the territory of other member States of the European Union or other signatory States of the agreement on the European Economic Area (insurers from the EC or the EU) come under the territorial competence of the following offices:

6.5.1. *Insurers established in Belgium or the Netherlands*

*Finanzamt Köln-Altstadt*  
Am Weidenbach 2-4  
DE - 50676 KÖLN  
Tel.: +49 (0) 221 202 60  
Fax: +49 (0) 221 202 63 06

*Deutsche Bundesbank Filiale Köln*  
Account n° 370 015 01  
Bank Code 370 000 00

*Stadtsparkasse Köln*  
Account n° 700 529 64  
Bank Code 370 501 98

6.5.2. *Insurers established in Denmark, Finland, Iceland, Norway or Sweden*

*Finanzamt Kiel-Nord*  
Holtenuer Straße 183  
DE - 24118 KIEL  
Tel.: +49 (0) 431 88 19 0  
Fax: +49 (0) 431 88 19 200

*Deutsche Bundesbank Filiale Kiel*  
Account n° 210 015 01  
Bank Code 210 000 00

*Landesbank Kiel*  
Account n° 520 015 00  
Bank Code 210 500 00

6.5.3. *Insurers established in France*

*Finanzamt Koblenz*  
Ferdinand-Sauerbruch-Straße 19  
DE - 56073 KOBLENZ  
Tel.: +49 (0) 261 493 0  
Fax: +49 (0) 261 493 25 00

*Landesbank Mainz*  
Account n° 908  
Bank Code 550 500 00

6.5.4. *Insurers established in Greece*

*Finanzamt Heidelberg*  
Kurfürstenanlage 15-17  
DE - 69115 HEIDELBERG  
Tel.: +49 (0) 622 159 0  
Fax: +49 (0) 622 159 23 55

*Deutsche Bundesbank Filiale Mannheim*  
Account n° 670 015 10  
Bank Code 670 000 0

*Baden-Württembergische Bank Heidelberg*  
Account n° 530 205 900 0  
Bank Code 672 200 20

6.5.5. *Insurers established in Austria, Italy and Liechtenstein*

*Finanzamt München für Körperschaften*  
Meiserstraße 6  
DE - 80333 MÜNCHEN  
Tel.: +49 (0) 89 125 20  
Fax: +49 (0) 89 125 28 100

*Deutsche Bundesbank Filiale München*  
Account n° 599 577 77  
Bank Code 700 000 00

*Bayerische Landesbank München*  
Account n° 249 62  
Bank Code 700 500 00

6.5.6. *Insurers established in Luxembourg*

*Finanzamt Saarbrücken-Mainzer Str.*  
Mainzer Straße 109-111  
DE - 66121 SAARBRÜCKEN  
Tel.: +49 (0) 681 300 00  
Fax: +49 (0) 681 300 07 62

*Deutsche Bundesbank Filiale Saarbrücken*  
Account n° 590 015 02  
Bank Code 590 000 00

Postbank Saarbrücken  
Account n° 776 666 3  
Bank Code 590 100 66

6.5.7. *Insurers established in Spain or Portugal*

*Finanzamt Frankfurt am Main III*  
Gutleutstraße 120  
DE - 60327 FRANKFURT AM MAIN  
Tel.: +49 (0) 69 25 45 03  
Fax: +49 (0) 69 25 45 39 99

*Deutsche Bundesbank Filiale Frankfurt am Main*  
Account n° 500 015 04  
Bank Code 500 000 00

*Landesbank Hessen-Thüringen*  
Account n° 160 000 6  
Bank Code 500 500 00

6.5.8. *Insurers established in the United Kingdom or Ireland*

*Finanzamt Hannover-Nord*  
Vahrenwalder Straße 206  
DE - 30165 HANNOVER  
Tel.: +49 (0) 511 679 00  
Fax: +49 (0) 511 679 060 90

*Deutsche Bundesbank Filiale Hannover*  
Account n° 250 015 14  
Bank Code 250 000 00

*Norddeutsche Landesbank Hannover*  
Account n° 101 342 426  
Bank Code 250 500 00

6.5.9. *General Information*

*Bundesamt für Finanzen*  
Friedhofstraße 1  
DE - 53225 BONN  
Tel.: +49 (0) 228 40 60  
Fax: +49 (0) 228 40 62 661

This rule applies mutatis mutandis to agents who have their management, their head office or their domicile on the territory of the EEC or other signatory States of the agreement on the European Economic Area outside the Federal Republic of Germany covered by Article 7, par. 2 VersStG.

6.6. *Sanctions envisaged in the event of non-payment of taxes*

See point 4.6.

If tax cannot be recovered from the insurer, the policyholder is jointly and severally liable.

# Denmark (DK)

CLASS OF INSURANCE	PREMIUM TAX	STAMP DUTY (1)	PARAFISCAL TAXES
			<b>Contribution to flood damage and to replanting woods on private areas with forest preservations</b>
<b>Life</b>	Exempt	Exempt	
<b>Motor liability</b>	Exempt	DKK 0.29 per DKK 5 000 sum insured, or 14.00% of the premium (2) Max DKK 8 (3)	
- lorries (haulage contractors)			
- buses	34.4% (4)	DKK 0.29 per DKK 5 000 sum insured, or 14.00% of the premium (2) Max DKK 8 (3)	
- mopeds	DKK 230 (annual)	DKK 0.29 per DKK 5 000 sum insured, or 14.00% of the premium (2) Max DKK 8 (3)	
- other vehicles	42.9% (5)	DKK 0.29 per DKK 5 000 sum insured, or 14.00% of the premium (2) Max DKK 8 (3)	
<b>Fire</b>	Exempt	DKK 0.29 per DKK 5 000 sum insured, or 14.00% of the premium (2)	DKK 20 per contract per year
<b>Yachts - Hull</b> (home port Denmark)	1% (on sum insured)	Exempt	
<b>Mortgage guarantees</b>	Exempt	Exempt	
<b>Reinsurance</b>	Exempt	DKK 50	
<b>Other classes</b>	Exempt	DKK 0.29 per DKK 5 000 sum insured, or 14.00% of the premium (2)	

- (1) All non-life insurance contracts include stamp duty except:
- contracts issued by mutuals which are not subject to supervision,
  - contracts for accidents at work,
  - marine, aviation and transport insurance,
  - all contracts whose sums insured are less than DKK 10000.

A tax of DKK 90 is levied on motor insurance contracts as a contribution to environmental protection to cover costs relating to the expense of scrapping cars.

This tax only covers:

- vehicles used for the transport of up to 9 people (including the driver),
- vehicles used for the transport of up to 3500kgs of merchandise.

- (2) The insurer is free to choose the least expensive solution.

- (3) Only applies to compulsory 3rd party motor insurance according to the Road Traffic Act.

- (4) The minimum legal tax threshold must be equal to at least 44% of indemnities

- (5) The minimum legal tax threshold must be equal to at least 55% of indemnities.

**Unofficial translation:**

Præmieafgift: Premium Tax

Stempelafgift: Stamp Duty

Erstatning for skader forårsaget af stormflod og tilskud til genplantning med robust skov på private fredsskovarealer: Contribution to flood damage and contribution to replanting woods on private areas with forest preservations.

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Premium used to calculate tax*

The tax basis does not include brokers' or agents' commission.

#### 1.2. *Premium used to calculate stamp duty*

The sum insured or the premium depending on the case.

#### 1.3. *Premium used to calculate parafiscal taxes*

The amount used to calculate tax does not include premium tax.

### 2. INFORMING THE POLICYHOLDER

The tax is shown separately from the premium.

### 3. FREQUENCY OF PAYMENT

#### 3.1. *Premium Tax*

Monthly.

#### 3.2. *Stamp Duty*

Payable at inception of the policy and upon any subsequent increase in the sum insured. Therefore, the person liable to stamp duty must pay irrespective of whether the premium has been received. No duty is payable at renewal (unless the sum insured increases).

Stamp duty may be paid by buying stamps which must be affixed to the policy or by paying a monthly amount on account equalling one twelfth of the policy stamp charge or by remitting the previous month's balance. At the end of the year and by no later than one month after the year in question, a statement of the amount payable for one

accounting year, certified by an external auditor, must be submitted to the Regional Office and the final settlement must be made in accordance with this.

#### 3.3. *Contribution to annual flood damage*

Monthly to the Flood Damage Board.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN DENMARK

#### 4.1. *Person liable to tax*

##### 4.1.1. *Stamp Duty*

The insurer is liable for tax. The insured is however jointly and severally responsible for payment.

##### 4.1.2. *Other taxes*

Insurer.

#### 4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

##### 4.2.1. *Stamp Duty*

*Told-og Skatteregion  
Høje-Taastrup  
Helgeshøj Allé 9  
DK - 2630 TAASTRUP  
Tel.: +45 43 58 73 00  
Fax: +45 42 52 21 28*

##### 4.2.2. *Contribution to Flood Damage and to replanting woods on private areas with forest preservations*

*Stormrådet  
Amaliegade 10  
DK - 1256 KØBENHAVN  
Tel.: +45 33 49 55 00  
Fax: +45 33 49 55 01*

4.2.3. *Other taxes - Local tax offices:*

**Aalborg**

Østerågade 29  
DK - 9000 AALBORG  
Tel.: +45 99 34 73 00  
Fax: +45 98 10 33 03  
E-Mail: Aalborg@toldogskat.dk

**Århus**

Margrethepladsen 4  
DK - 8000 ÅRHUS C  
Tel.: +45 89 32 73 00  
Fax: +45 89 32 74 00  
E-Mail: Aarhus@toldogskat.dk

**Ballerup**

Lautrupvang 1A  
DK - 2750 BALLERUP  
Tel.: +45 44 87 04 44  
Fax: +45 44 66 73  
E-Mail: Ballerup@toldogskat.dk

**Bornholm**

Munch Petersensvej 8  
DK - 3700 RØNNE  
Tel.: +45 56 94 32 00  
Fax: +45 56 95 81 33  
E-Mail: Bornholm@toldogskat.dk

**Esbjerg**

Adgangsvejen 3  
DK - 6700 ESBJERG  
Tel.: +45 79 11 73 00  
Fax: +45 75 13 68 15  
E-Mail: Esbjerg@toldogskat.dk

**Frederiksberg**

Finsensvej 15  
DK - 2000 FREDERIKSBERG  
Tel.: +45 38 17 01 00  
Fax: +45 38 88 41 11  
E-Mail: Frederiksberg@toldogskat.dk

**Frederikshavn**

Toldbodvej 12  
DK - 9900 FREDERIKSHAVN  
Tel.: +45 99 20 73 00  
Fax: +45 99 20 75 00  
E-Mail: Frederikshavn@toldogskat.dk

**Haderslev**

Sct Severinsgade 2  
DK - 6100 HADERSLEV  
Tel.: +45 74 22 33 44  
Fax: +45 74 52 47 14  
E-Mail: Haderslev@toldogskat.dk

**Helsingør**

Sundtoldvej 8A  
DK - 3000 HELSINGØR  
Tel.: +45 49 28 73 00  
Fax: +45 49 21 31 82  
E-Mail: Helsingoer@toldogskat.dk

**Herning**

Brændgårdvej 10  
DK - 7400 HERNING  
Tel.: +45 99 26 73 00  
Fax: +45 97 12 29 24  
E-Mail: Herning@toldogskat.dk

**Hillerød**

Gefionsvej 6C  
DK - 3400 HILLERØD  
Tel.: +45 48 29 06 66  
Fax: +45 48 24 04 74  
E-Mail: Hilleroed@toldogskat.dk

**Holstebro**

Brogårdsvej 1  
DK - 7500 HOLSTEBRO  
Tel.: +45 99 12 73 00  
Fax: +45 97 42 52 98  
E-Mail: Holstebro@toldogskat.dk

**Horsens**

Løvenømsgade 25  
DK - 8700 HORSSENS  
Tel.: +45 79 25 73 00  
Fax: +45 79 25 74 50  
E-Mail: Horsens@toldogskat.dk

**Hvidovre**

Stamholmen 147  
DK - 2650 HVIDOVRE  
Tel.: +45 36 86 73 00  
Fax: +45 36 86 73 09  
E-Mail: Hvidovre@toldogskat.dk

**Høje-Taastrup**

Helgeshøj Allé 9  
DK - 2630 Taastrup  
Tel.: +45 43 58 73 00 F  
Fax: +45 43 52 21 28  
E-Mail: Hoeje-Taastrup@toldogskat.dk

**Kalundborg**

Banegårdspladsen 1  
DK - 4400 Kalundborg  
Tel.: +45 59 51 25 00  
Fax: +45 59 51 22 28  
E-Mail: Kalundborg@toldogskat.dk

**Korsør**

Storebått Erhvervspark 3  
DK - 4220 Korsør  
Tel.: +45 58 30 73 00  
Fax: +45 58 37 58 98  
E-Mail: Korsoer@toldogskat.dk

**København**

Tagensvej 135  
DK - 2200 København N  
Tel.: +45 35 87 73 00  
Fax: +45 35 85 90 94  
E-Mail: Koebenhavn@toldogskat.dk

**Køge**

Gymnasievej 21  
D - 4600 Køge  
Tel.: +45 56 67 73 00  
Fax: +45 56 66 20 73  
E-Mail: Koege@toldogskat.dk

**Maribo**

Brovejen 15A  
DK - 4930 Maribo  
Tel.: +45 54 79 73 00  
Fax: +45 54 79 75 30  
E-Mail: Maribo@toldogskat.dk

**Nærum**

Rundforbivej 303  
DK - 2850 Nærum  
Tel.: +45 45 58 73 00  
Fax: +45 45 80 08 60  
E-Mail: Naerum@toldogskat.dk

**Næstved**

Toldbuen 2  
DK - 4700 Næstved  
Tel.: +45 55 75 73 00  
Fax: +45 55 77 43 43  
E-Mail: naerum@toldogskat.dk

**Odense**

Lerchesgade 35  
DK - 5000 Odense C  
Tel.: +45 65 43 73 00  
Fax: +45 65 91 45 10  
E-Mail: odense@toldogskat.dk

**Randers**

Toldbodgade 3  
DK - 8900 Randers  
Tel.: +45 89 11 73 00  
Fax: +45 89 11 73 99  
E-Mail: randers@toldogskat.dk

**Svendborg**

Bryghusvej 30  
DK - 5700 Svendborg  
Tel.: +45 62 17 73 00  
Fax: +45 62 22 95 99  
E-Mail: svendborg@toldogskat.dk

**Sønderborg**

Hilmar Finsens Gade 18  
DK - 6400 Sønderborg  
Tel.: +45 74 12 73 00  
Fax: +45 74 42 28 09  
E-Mail: soenderborg@toldogskat.dk

**Thisted**

Thisted Kystvej 4  
DK - 7700 Thisted  
Tel.: +45 99 17 73 00  
Fax: +45 99 17 73 33  
E-Mail: thisted@toldogskat.dk

**Vejle**

Nordå 17  
DK - 7100 Vejle  
Tel.: +45 76 40 44 00  
Fax: +45 76 40 44 18  
E-Mail: vejle@toldogskat.dk

**Viborg**

Vestervangsvej 4  
DK - 8800 VIBORG  
Tel.: +45 89 25 73 00  
Fax: +45 86 62 33 18  
E-Mail: viborg@toldogskat.dk

5. INSURER NOT ESTABLISHED IN DENMARK  
AND NOT ESTABLISHED IN THE EEA

5.1. *Person liable to tax*

5.1.1. *Stamp duty*

See 6.1. to 6.3.

5.1.2. *Other taxes*

See 6.1. to 6.3.

5.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

See 4.2.

6. INSURER ESTABLISHED IN THE EEA  
OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

Payment is carried out by a tax representative.

6.2. *Appointment of a tax representative*

A tax representative - who may be a natural person or a legal entity - must be appointed by the insurance undertaking. His nomination must be notified to the relevant tax authority (see 4.2.).

6.3. *Return of tax declaration*

The tax representative must complete and return to the tax authorities the nominative, computerised declaration form which he will have received from them and remit taxes and stamp duty.

6.4. *Name and address of the tax authorities to which the appointment of the tax representative must be notified, to which taxes must be remitted and from which further information can be obtained if necessary:*

6.4.1. *The appointment of the tax representative must be notified to:*

See 4.2.

6.4.2. *Taxes should be paid to:*

See 4.2.



# Spain (ES)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES		
		Fire Brigade Tax (1)	Fund for the Winding up of Insurance Companies	National Guarantee Fund
Life	Exempt			
Capitalisation (actuarial technique)	Exempt			
Group pensions	Exempt			
Hunting (liability) (compulsory)	6.00%		0.3%	3.00%
Motor (3)				
- compulsory liability	6.00%		0.3%	3.00%
- voluntary liability	6.00%		0.3%	
- material damage	6.00%		0.3%	(2)
Fire	6.00%	5.00%	0.3%	(2)
Combined fire/theft	6.00%	2.50%	0.3%	(2)
Householders' all risks	6.00%	2.50%	0.3%	(2)
Accident	6.00%		0.3%	(2)
Health	Exempt (4)		0.3%	(2)
Compulsory social insurance	Exempt			
Compulsory travel insurance	6.00%		0.3%	10.00%
International goods in transit and passengers	Exempt		0.3%	
Hull (aviation or marine) (5)	Exempt		0.3%	
Agricultural insurance	Exempt		0.3%	
Suretyship insurance	Exempt		0.3%	
Export credit	Exempt			
Reinsurance	Exempt			
Other classes	6.00%		0.3%	

- (1) Fire brigade tax is paid to the authorities for towns with more than 20 000 inhabitants. For towns with less than 20 000 inhabitants, General Councils and Autonomous Communities are responsible for fire brigade services.
- (2) Special fund for the insurance of extraordinary risks: Taxes intended for this body apply to the following classes: see table.
- (3) Insurers have to pay a contribution of 0,07 euro per motor contract to finance the Spanish National Bureau.
- (4) Since 1 January 1999.
- (5) For international transport with the exception of pleasure craft.

#### Unofficial translation:

Fondo del Consorcio de Compensación de Seguros para la liquidación de Entidades Aseguradoras: *Fund for the Winding-up of Insurance Companies*  
 Arbitrio Municipal Bomberos: *Municipal Fire Brigades*  
 Fondo Nacional de Garantía: *National Guarantee Fund*  
 Consorcio de compensación Seguros para riesgos extraordinarios: *Special Fund for the Insurance of Extraordinary Risks*

note (2)

#### DAMAGE TO GOODS

The rates vary depending on the insured object and the sum insured as follows:

	Sum insured up to 6.010.121,04 euros	Sum insured over 6.010.121,04 euros
Dwellings	0.09‰	0.07‰
Offices	0.14‰	0.10‰
Shops and small industries	0.18‰	0.14‰
Industrial risks	0.25‰	
Public works	Between 0.34‰ and 1.95‰ according to the type of risk	
MOTOR (rates expressed as fixed amounts)		
Cars	5.41 euros	
Lorries	21.04 euros	
Industrial vehicles	17.43 euros	
Tractors	12.02 euros	
Coaches	31.85 euros	
Caravans	10.22 euros	
Mopeds	0.72 euro	
Motorcycles (more than 75 cc)	2.70 euros	

#### INSURANCE OF THE PERSON

##### INDIVIDUAL RISKS

The annual rate is 0.0096 for each 1.000 euros sum insured. The amount taken into account to calculate the tax is the highest of the sums insured in the policy (death or permanent disability).

##### ASSISTANCE

The rate to apply to travel assistance insurance is 0.00042 for each 1.000 euros sum insured.

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Fund for the insurance of extraordinary risks*

- Motor: fixed amounts (see above note 3);
- Individual accident: sum insured;
- Other classes concerned by this fund (see above note 3): value of the insured object.

#### 1.2. *Other taxes*

The total amount of the premium to be paid by the insured.

### 2. INFORMING THE POLICYHOLDER

Tax is shown separately from the premium.

### 3. FREQUENCY OF PAYMENT

#### 3.1. *Premium tax*

Monthly.

#### 3.2. *Fire brigade tax*

Annually to municipal authorities via UNESPA (1) which calculates the tax amount on written premiums and seeks payment from insurance undertakings.

#### 3.3. *Fund for the Winding-up of Insurance Companies*

Monthly.

#### 3.4. *National Guarantee Fund*

Monthly.

#### 3.5. *Fund for the insurance of extraordinary risks*

Monthly.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN SPAIN

#### 4.1. *Person liable to tax*

The insurer is liable to all taxes.

#### 4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

##### 4.2.1. *Premium tax*

*Agencia Estatal de Administración Tributaria*  
Infanta Mercedes, 37  
ES - 28020 MADRID  
Tel.: +34 91 583 70 00

##### 4.2.2. *Fire brigade tax*

*Gestora de conciertos para la contribución a los servicios de extinción de incendios, AIE*  
Núñez de Balboa, 101  
ES - 28006 MADRID  
Tel.: +34 91 745 15 30

##### 4.2.3. *Other taxes*

*Consorcio de Compensación de Seguros*  
Serrano, 69  
ES - 28006 MADRID

### 5. INSURER NOT ESTABLISHED IN SPAIN AND NOT ESTABLISHED IN THE EEA

#### 5.1. *Person liable to tax*

See 4.1.

(1) UNESPA (the Spanish association of insurance companies) is not a tax authority. It serves as an intermediary between insurance companies and the municipal authorities, General Councils and Autonomous Communities to whom the tax must be paid.

5.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

See 4.2.

6. INSURER ESTABLISHED IN THE EEA AND OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

Tax is paid by the tax representative.

6.2. *Nomination of a tax representative*

Services companies must nominate a tax representative. This may be a physical person or an entity residing in Spain.

6.3. *Return of tax declarations*

The tax representative must complete declarations and send them with payment to the relevant tax authorities.

6.4. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

The payment must be made:

- Cash or cheque payable to Banco Bilbao Vizcaya Argentaria, S.A.;
- Premium tax can be paid to Banks which have an arrangement with the “Agencia Estatal de Administración Tributaria”.



# Finland (FI)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES
		Fire Brigade Charge
Life and pensions	Exempt	
Accident/health	Exempt	
Patient insurance (1)	Exempt	
Credit insurance	Exempt	
Reinsurance	Exempt	
International Transport	Exempt	
Fire	22.00%	3.00%
Motor liability	22.00%	
Other classes	22.00%	

- (1) Compulsory insurance which must be taken out by hospitals to cover bodily injuries suffered by patients in connection with either medical treatment or care.

Further information:

Parafiscal charges levied on Motor liability insurance

Two different kinds of parafiscal charges are levied on compulsory motor liability insurance

- Traffic Safety charge

This charge is set annually by the Ministry of Social Affairs and Health to finance the promotion of road safety. Every motor insurance company (established or operating by way of FOS) is liable to this charge. For 2003, 5.8 million euros will be collected from motor insurers according to their share of motor insurance premium income. The charge is collected by the Motor Insurers' Centre, which all motor insurers have to join before writing motor liability insurance in Finland.

- Medical Treatment charge

This charge is also levied on motor insurers according to their share of premium income and serves to cover local authorities' medical expenses. The total amount of the charge is determined annually by parliament in connection with the State budget. In 2003, this amounts to 21.7 million euros (approx. 6% of motor premium). The Motor Insurers' Centre is also responsible for collecting this charge.

Further information can be obtained from the Finnish

Motor Insurers' Centre:

Liikennevakuutuskeskus

Bulevardi 28

FI - 00120 HELSINKI

Tel.: +358 9 680 401

Fax: +358 9 680 40 391

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. Premium used to calculate tax

The tax basis includes the broker's or agent's commission unless the amount of the brokers' commission is invoiced separately.

#### 1.2. Premium used to calculate fire brigade charge

The amount used for calculating the fire brigade tax is the gross amount of the fire premium. For comprehensive policies (such as householders' all risks), the tax is calculated on the portion of the premium corresponding to the fire risk.

### 2. INFORMING THE POLICYHOLDER

Premiums are inclusive of premium tax and fire brigade charge. The insurer is not obliged to indicate the charge amount separately but it is common practice to indicate the amount of premium tax included in the premium.

3. FREQUENCY OF PAYMENT

3.1. *Premium Tax*

Payable monthly. Premium tax is paid and declared monthly not later than the 25th day of the calendar month following the month of the declaration. If tax is not paid within this period, penalties for late payment apply. Payments are made by bank transfer using the transfer order form attached to the monthly declaration.

3.2. *Fire brigade charge*

Annual. The date is chosen by the competent authority (Provincial State Office of Southern Finland).

**SPECIAL RULES APPLICABLE  
DEPENDING ON THE METHOD OF  
ESTABLISHMENT OF THE INSURANCE  
COMPANY**

4. INSURER ESTABLISHED IN FINLAND

4.1. *Person liable to tax*

The insurer is liable to premium tax and fire brigade tax.

4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

4.2.1. *Premium tax*

*Uusimaa Regional Tax Office  
(Uudenmaan verovirasto)  
Opastinsilta 12  
PO Box 51  
FI - 00052 VEROTUS  
Tel.: +358 97 31 14 329  
Fax: +358 97 31 14 792*

4.2.2. *Fire brigade tax Provincial State Office of Southern Finland*

*(Etelä-Suomen lääninhallitus)  
Ratapihantie 9, PO BOX 110  
FI - 00521 HELSINKI  
Tel.: +358 20 51 61 31  
Fax: +358 20 51 63 297*

5. INSURER NOT ESTABLISHED IN FINLAND  
AND NOT ESTABLISHED IN THE EEA

5.1. *Person liable to tax*

5.1.1. *Premium tax*

Insured.

5.1.2. *Fire brigade charge*

Insured and broker.

5.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as in 4.2.

6. INSURER ESTABLISHED IN THE EEA  
OPERATING BY WAY OF FOS

6.1. *Premium tax*

6.1.1. *Person liable to tax*

Insurer.

6.1.2. *Appointment of a tax representative*

Insurance undertakings not established in Finland but authorised to operate by way of FOS must designate a tax representative established or domiciled in Finland, responsible for declaring premium tax. The tax representative must be approved by the appropriate tax authority (Uusimaa Regional Tax Office). The tax representative has to be a Finnish company entered in the Trade Register and has to have sufficient skill and expertise to perform the functions of a representative.

### 6.1.3. *Registration*

The insurer is required to notify the Uusimaa Regional Tax Office before starting FOS business. The notification should be made on the same form as is used for VAT declarations.

### 6.1.4. *Keeping records and accounts*

The tax representative must keep, for a duration of 5 years following the FOS operation, all documents essential for determining and calculating the tax.

## 6.2. *Fire brigade charge*

### 6.2.1. *Person liable to tax*

Insurer.

### 6.2.2. *Appointment of a tax representative*

The insurer is obliged to nominate a tax representative domiciled or established in Finland responsible for declaring fire brigade charge.

### 6.2.3. *Registration*

Before any FOS operation in Finland, the name and address of the tax representative must be given to the Insurance Supervision Authority.

### 6.2.4. *Return of declarations*

Having received the names of insurers operating by way of FOS and their representatives from the Ministry of Social Affairs and Health, the Provincial State Office of Southern Finland will - in July of each year - ask the representatives for the information necessary to determine the correct amount of the fire brigade charge. The information must be submitted before 15 September.

## 6.3. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as 4.2.



# France (FR)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES				
		Social security	National Guarantee Fund (motor/hunting)	National Agricultural Catastrophe Fund	Compensation Fund for Construction Risks	Joint Fund for Agricultural Accidents
<b>Life or annuities</b>	Exempt (1)					
<b>Construction (6)</b>						
- constructors' 10 year guarantee	9.00%				12.50%	
- craftsmen 10 year guarantee	9.00%				4.00%	
- works damage	9.00% (2)(3)(4)				12.50%	
- single site policy	9.00% (2)(4)				12.50%	
<b>Hunting (liability)</b>	9,00%		0.02 euro per person covered			
<b>Carriers' liability</b>	Exempt					
<b>Agricultural damage(5)</b>	Exempt			11.00%		
- frost, storm, affecting crops	Exempt			Exempt		
<b>Motor</b>	18.00%					
- liability	18.00%	15.00%	0.10%			
. utility farm vehicles (5)	Exempt					
- accidental damage	18.00% (2)(4)	15.00%	0.10%	11.00%		
. utility farm vehicles (5)	Exempt (2)(4)					
. utility land motor vehicles > 3,5 t.	Exempt (2)(4)					
				11.00%		
<b>Fire</b>						
- normal rate	30.00% (2)(4)					
- professional risks for craft, business and industrial activities						
- related business interruption	7.00% (2)(4)					
- agricultural risks (5)	7.00% (2)(4)					
- "caisses départementales" (7)	Exempt (2)(4)			11.00%		
	24.00% (2)(4)					

- (1) This exemption does not concern supplementary insurance taken out at the same time as a life contract and guaranteeing the insured against permanent or temporary disability following an accident or an illness or the doubling of the capital sum in the event of death following an accident.
- (2) Tax has had to be paid to the "Common Fund for Victims of Terrorism" on property insurance contracts. In 2003, the rate is 3 euros per contract. It was 4 euros per contract in 2002.
- (3) Premiums are exempt when the cover applies to buildings used for agricultural purposes.
- (4) Law 95-101 (article 13) du 2 February 1995 established a deduction based on additional premiums relating to cover for natural catastrophe risks on behalf of the "Major Risk Prevention Fund". At the present moment, the rate is 2%.

- (5) Since 1 January 2001, the contribution rate for the "Fonds national de garantie des calamités agricoles" has been standardised and raised to 11%. In addition, with regard to agricultural loss or damage, it only applies to contracts covering loss or damage to buildings and (dead) livestock belonging to agricultural operations.
- (6) The budget law for 2003 reduces rates of contribution to the insurance compensation fund with effect from 1 January 2003. Before, they were respectively 25.5 and 8.50%.
- (7) Survival of charity institutions from the "Ancien Régime", the "Bureau des Incendies"; rate applicable to insurance policies taken out by these funds.

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES				
		Social security	National Guarantee Fund (motor/hunting)	National Agricultural Catastrophe Fund	Compensation Fund for Construction Risks	Joint Fund for Agricultural Accidents
<b>Goods in transit</b>	Exempt (2)(4)					
<b>Marine</b>						
- sport, pleasure	19.00% (2)					
- fishing, commercial craft	Exempt (2)					
<b>Aircraft</b>	Exempt (2)					
<b>Export credit insurance</b>	Exempt					
<b>Health</b>						
- <i>indemnities and reimbursement included in health insurance</i>						
. Joint and several contracts (8)	Exempt					
. Others	7.00%					
- agricultural operators (10)						
. supplementary health insurance	Exempt					
. occupational illness, private or professional accident						
<i>annuities with total or partial guarantee of other indemnities</i>	Exempt					
<i>annuities excluding other indemnities</i>	Exempt					
<i>self-employed members of the agricultural professions</i>	Exempt					
<b>Reinsurance</b>	Exempt (9)					
<b>Other classes</b>	9.00% (2)(4)					

- (8) Exemption applicable to premiums which matured with effect from 1 October 2002 (article 67 – rectified budget law for 2001). A contract is said to be joint and several if the premium is not fixed in the light of the state of health of the insured. For individual or optional group contracts, it is in addition required that the insurer does not collect medical information from the insured under the contract or from persons wishing to benefit from cover.
- (9) The reinsurance of risks outside France is assimilated to risks of the same nature and is taxable if used in France (General Tax Code, art. 1000, final sub-paragraph).
- (10) The financing of the common agricultural accident fund was reorganised with effect from 1 April 2002 (article 68 of the rectified budget law for 2001). The fund is now financed by contributions from insurers.

**Unofficial translation:**

Impôt sur cotisations: *Premium Tax*

Sécurité sociale: *Social Security*

Fonds national de garantie: *National Guarantee Fund*

Fonds national de garantie des calamités agricoles: *National Agricultural Catastrophe Fund*

Fonds de compensation des risques de l'assurance construction: *Construction Fund*

Fonds commun des accidents du travail agricole: *Joint Fund for Agricultural Accidents*

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Premium used to calculate tax*

Tax is levied on the amount of the stipulated sums benefiting the insurer and all accessories from which he benefits directly or indirectly because of the insured (General Tax Code, art. 991, 2nd subparagraph).

This very broad wording makes it possible to include, in addition to premiums and increases, all sums or advantages which can be monetarily assessed and from which the insurer benefits by virtue of general or special clauses in contracts or riders.

Commission for agents responsible for recovery, which insurance companies may add to the premium, is an accessory to it and liable to tax. On the other hand, commission paid directly by the insured to the agents of certain companies or to brokers and which is not included in the insurer's books is not taxable.

#### 1.2. *Premium used to calculate parafiscal taxes*

The tax basis is the same as that defined under 1.1. It does not therefore include premium tax payable by law and not by stipulation of the parties and which does not directly or indirectly benefit the insurer.

### 2. INFORMING THE POLICYHOLDER

No legal or statutory provision obliges insurance companies to indicate explicitly the parafiscal taxes levied or their amount. Company practice differs.

### 3. FREQUENCY OF PAYMENT

#### 3.1. *All taxes*

The event generating tax is the premium renewal date.

Payment is monthly, within 15 days following the end of the month when the premium was issued.

The penalties which apply for delayed or non-payment of premium or parafiscal taxes are 0.75% for delay per month to which is also added an

increase of 5% of the amount whose payment has been deferred.

When this sum exceeds 1500 euros, payment must be by direct transfer to a Bank of France treasury account and is subject to fine. The total of the fine is 0.2% of the sum due.

#### 3.2. *Absence or delay in submitting the declaration*

A monthly tax declaration must be made on form n° 2787. Failure to do so or delay in payment shall be penalised by interest for delayed payment and an increase of 10%.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN FRANCE

#### 4.1. *Person liable to tax*

The insurer is liable to tax. However, the insurer, intermediary or insured are jointly and severally liable for payment of the tax where appropriate.

#### 4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Tax is paid by the insurer or his representative to the tax office of the place of his principal establishment.

### 5. INSURER NOT ESTABLISHED IN FRANCE AND NOT ESTABLISHED IN THE EEA

#### 5.1. *Person liable to tax*

When due on policies concluded with foreign insurers with no establishment, agency, branch or representative in France and concluded via a broker or any other intermediary residing in France, the tax is payable by the intermediary. In addition, the insurer must designate a French representative personally liable for the tax or any penalties.

Failure to do so may result in a fine of 3000 euros from 1 January 1990. The same applies to insurers established in the EEA operating under FOS (see 6.2.).

Tax is paid by the insured when the insurance is taken out directly abroad, without the assistance of an intermediary resident in France, with a foreign insurer with no representative in France.

5.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

If an intermediary is involved in concluding the contract, the tax must be paid by him to the tax office of his residence.

If, on the other hand, no intermediary was involved, the insured must make the payment to the bureau of the material or presumed situation of the risk. In the absence of a material or presumed situation of the risk, tax is paid by the insured to the bureau of his domicile or residence.

6. INSURER ESTABLISHED IN THE EEA OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

Payment of taxes on insurance contracts and their accessories is made by a tax representative.

6.2. *Appointment of a tax representative*

Insurance undertakings not established in France but authorised to operate there by way of FOS must appoint a representative. The representative - resident in France - may be a physical person or a legal entity; it may also be an establishment which the services undertaking has in France.

The appointment of the representative is made in the form of a simple, signed and dated letter from a person qualified to commit the foreign undertaking.

The representative must undertake to pay all duties and penalties.

6.3. *Keeping accounting and tax documents*

The representative must keep a list established under the conditions laid down in Art. 1002 of the General Tax Code and enter all insurance

operations concluded by the foreign insurers he represents. An extract from this list must be made quarterly and deposited with the tax services receiving payment.

6.4. *Return of declarations*

In the first fortnight of each month, the representative must indicate the tax due on premiums issued the previous month and pay this tax within the same period to the tax office of his domicile.

6.5. *Name and address of the tax authorities to which the documents relating to the appointment and engagement of a tax representative must be sent, to which taxes must be remitted and from which further information can be obtained if necessary:*

The abovementioned documents must be sent to the director of the tax office of the domicile of the tax representative. Tax is paid by the insurer or his representative to the tax office of the place of his principal establishment.

# United Kingdom (GB)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES
		<b>Fire Brigade Charge</b>
Life and pensions	Exempt (1)	Exempt (1)
Fire	5.00%	GBP 35 per GBP 1 million of the gross value of goods insured (2) (3)
Private medical insurance	5.00%	Exempt
Travel and certain extended warranty and mechanical breakdown	17.50% (4) (5)	Exempt
Marine, Aviation and Transport	Exempt (6)	Exempt (7)
Export credit	Exempt	Exempt
Reinsurance	Exempt (8)	Exempt
Other classes	5.00%	Exempt

- (1) The exemption for life insurance also applies to most other types of long-term insurance business as defined by the Interim Prudential Sourcebook for Insurers Volume One: Chapter II Annex 11.1. The classes of insurance business within this definition are essentially the same as those described in Article 1 of Directive 79/267/EEC. An exception is private medical insurance written as long term business.
- (2) Fire brigade charges are imposed by the Metropolitan Fire Brigade Act 1865, London Government Act 1966 and London Government Act 1985. They apply to every insurance company writing fire insurance on property in the Inner London Boroughs of the Greater London Area. This comprises the Boroughs of Greenwich, Hackney, Hammersmith and Fulham, Islington, Kensington and Chelsea, Lambeth, Lewisham, Southwark, Tower Hamlets, Wandsworth, Westminster and the City of London.
- (3) Property risks insured against fire to be included comprise: goods in transit, motor vehicles, buildings and contents, short-term risks, contractors' all risks (CAR) policies (including those relating to property in the course of erection), ships, boats, trains and aircraft, and terrorism cover.
- (4) This tax applies since 1 August 1998 to all travel insurance contracts. Previously, the higher rate applied only when contracts were taken out with a travel agent or a tour operator.
- (5) A higher rate of 17.50% IPT (equal to the VAT rate) applies where insurance is sold either by a supplier (or someone connected to a supplier) of motor cars, small vans or motorcycles or a supplier of domestic appliances.
- (6) The exemption for MAT business applies only to commercial ships of at least 15.24 tonnes gross tonnage and commercial aircraft weighing at least 8 tonnes, lifeboats, foreign or international railway rolling stock, loss/damage to goods in international transit.
- (7) Fire brigade tax applies to MAT insofar as this class of insurance includes fire risks within the specified Inner London Area (see 2).
- (8) From 1 April 2003 the reinsurance of surety bonds is subject to IPT at 5% where the surety bond itself is not liable to IPT.

## **GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES**

### **1. TAX BASIS**

#### *1.1. Premium used to calculate tax*

The premium tax basis includes brokers' and agents' commission. In respect of insurance liable to the 17.5% rate, additional fees charged by intermediaries (taxable intermediaries) for arranging the insurance are also liable to 17.5% IPT.

#### *1.2. Premium used to calculate parafiscal taxes*

The fire brigade charge is calculated by reference to the gross value of the property insured and not the premium.

### **2. INFORMING THE POLICYHOLDER**

Premiums are inclusive of premium tax. There is no obligation for the insurer to identify the amount of tax separately to the policyholder.

### **3. FREQUENCY OF PAYMENT**

#### *3.1. Fire brigade charges*

Quarterly, in advance commencing on 1 January of each year.

#### *3.2. Premium Tax*

Quarterly, in arrears.

The event generating a liability to account for tax is the receipt by the insurer (or another person acting on behalf of the insurer) of premium relating to a taxable insurance contract. Taxable intermediaries are liable to account for tax when they receive a fee.

The vast majority of insurers in the UK, however, account for tax by reference to the date at which they write the premium into their accounts rather than the date of receiving the cash.

The insurer has the option to choose which of these two accounting bases, "cash receipt" or "written premium", it uses but must then operate its choice on a consistent basis and get approval from the tax authorities if it wishes to change basis.

## **SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY**

### **4. INSURER ESTABLISHED IN THE UNITED KINGDOM**

#### *4.1. Person liable to tax*

##### *4.1.1. Fire brigade charges*

Insurer.

A form is sent to him by the London Fire Brigade. Every year insurance companies owing this tax must make a declaration to the London Fire and Civil Defence Authority which calculates the amount owed.

Payments may be made by cheque, cash, postal order, credit transfer under the Bankers Automatic Clearing System (BACS), the Clearing House Automated Payment System (CHAPS) or Bank Giro. Payment cannot be made by direct debit. There are no legal sanctions for non payment.

##### *4.1.2. Premium tax*

Insurer / Taxable intermediary.

Form IPT 100 must be returned to Customs, together with the tax due, by one month after the end of the quarterly period to which the form relates. The address for Customs is on the payslip attached to the return form.

Payment may be made by cheque, cash, postal order, direct debit, credit transfer (BACS, CHAPS or Bank Giro).

The law provides for the insurer or taxable intermediary to be liable for a penalty if it either fails to submit a tax return or pay tax by the due date. This penalty is equal to 5% of the tax due, or GBP 250 (whichever is

greater) plus a daily penalty of GBP 20 for each day after the due date that the failure to pay or failure to make the return continues.

4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

4.2.1. *Fire brigade charges*

*London Fire and Civil Defence Authority  
Finance and Information Technology  
Room 301b London Fire Brigade  
Headquarters  
GB - LONDON SE1 7SD  
Tel.: +44 20 75 87 44 64  
Contact: Mr G. Jones*

4.2.2. *Premium tax*

The tax is administered by *HM Customs & Excise*.

*HM Customs & Excise  
VAT Policy Directorate, Commercial  
Division  
Insurance Branch  
4th Floor West  
New King's Beam House  
22, Upper Ground  
GB - LONDON SE1 9PJ  
Tel.: +44 207 620 13 13*

5. INSURER (OR TAXABLE INTERMEDIARY)  
NOT ESTABLISHED IN THE UNITED  
KINGDOM AND NOT ESTABLISHED IN THE  
EEA

5.1. *Person liable to tax*

5.1.1. *Fire brigade charges*

The procedures are the same as set in 4.1.1. for insurers established in the UK.

5.1.2. *Premium tax*

Premium tax is paid by the insurer (or taxable intermediary) who must appoint a tax representative. The insurer (or taxable intermediary) and tax representative are jointly and severally responsible for payment. The procedures are the same as for an insurer established in the EEA.

5.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as 4.2.

6. INSURER (OR TAXABLE INTERMEDIARY)  
ESTABLISHED IN THE EEA OPERATING BY  
WAY OF FOS

6.1. *Person liable to tax*

6.1.1. *Fire brigade charges*

The procedures are the same as set out in 4.1.1.

6.1.2. *Premium tax*

Premium tax is paid by the insurer (or taxable intermediary) who must appoint a tax representative. The insurer (or taxable intermediary) and tax representative are jointly and severally responsible for payment.

6.2. *Appointment of a tax representative*

A tax representative must be appointed by an insurer (or taxable intermediary) writing the services business.

If the insurer (or taxable intermediary) does not do this, then HM Customs & Excise may direct that any person who is an agent of the insurer (or taxable intermediary) to be the tax representative. HM Customs & Excise also have the power to withdraw their approval for an existing representative and to require the appointment of a new one.

If the insurer already has a general representative in the UK, that person may be nominated as his tax representative.

If there is no general representative or the general representative does not wish to act in relation to IPT, the insurer (or taxable intermediary) must nominate someone else in the UK to act as his tax representative and ask HM Customs & Excise to approve that person. This request can be made on the "IPT 1" application form.

The tax representative is responsible for ensuring that all obligations are met and that all liabilities in relation to insurance premium tax are discharged.

If the insurer (or taxable intermediary) fails to meet these requirements, the tax representative will be held personally responsible, as if all obligations and liability were imposed jointly and severally on both the insurer (or taxable intermediary) and the tax representative. However, notification of liability to register on the "IPT 1" application form is the sole responsibility of the insurer.

#### 6.3. *Registration*

The insurer (or taxable intermediary) is required to notify HM Customs & Excise within 30 days if, at any time on or after 1 August 1994, he forms (or has already formed) the intention to receive premiums in the course of a taxable business. This notification should be made on the "IPT 1" tax form.

The insurer (or taxable intermediary) should receive a certificate of registration and registration number within 3 weeks of sending in his form.

#### 6.4. *Keeping records and accounts*

The insurer (or taxable intermediary) must keep records of all business transactions affecting the amount of IPT he has to pay. These include, for example, policy documents, cover notes, endorsements, copy invoices and renewal notices, credit and debit notes and any summaries that have been prepared showing premium income received or written and IPT tax due. If the insurer (or taxable intermediary) intends to keep the IPT records on computer, he has to inform HM Customs & Excise.

The records must be preserved for six years unless prior agreement has been obtained from HM Customs & Excise that some records can be kept for a shorter period. When asked to do so, the insurer (or taxable intermediary) must produce the records for inspection so that it can be confirmed that the correct amount of IPT has been paid.

#### 6.5. *Submitting IPT returns*

Every three months, the insurer (or taxable intermediary) will receive an IPT return (form IPT 100). He must complete this form to account for the tax due on taxable premiums received.

#### 6.6. *Making IPT payments*

##### - Direct Debit

The Direct Debit mandate enclosed in the registration pack should be completed and sent in with the IPT returns by the date indicated. The amount due is debited 7 days later. An extra seven days is allowed for paying by direct debit but the tax return IPT 100 must still be sent in by one month after the end of the quarterly period.

##### - Credit Transfer

IPT returns should be sent in by the date indicated. An extra 7 days are given to make the payment.

##### - Cheque

IPT returns should be sent in - by the due date - with a crossed cheque made payable to "HM Customs & Excise".

#### 6.7. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

*IPT Helpdesk*  
*HM Customs & Excise*  
Thomas Paine House  
Angel Square  
Torrens Street  
GB - LONDON EC1V 1TA  
Tel.: +44 20 78 65 40 72

# Greece (GR)

CLASS OF INSURANCE	TURNOVER TAX (FKE)	STAMP DUTY	PARAFISCAL TAXES		
			TEO (Road Tax) (7)	Pension Funds (1)	Motor Guarantee Fund
<b>Life (2)</b>					
- contracts (less than 10 years)	4.00% (3)	2.40%		5.00% (3)	
- contracts (more than 10 years)	Exempt	2.40%		5.00% (3)	
<b>Liability</b>	10.00%	2.40%		2.00%	
<b>Motor</b>					
- all risks excluding fire	10.00%	2.40%	1.00%	2.00%	
- fire	20.00%	2.40%	1.00%	2.00%	
- liability	10.00%	2.40%	1.00%	2.00%	5.00% (6)
<b>Fire</b>					
- normal tariff (excluding earthquake and terrorism)	15.00%+5.00% (4)	2.40%		2.00%	
- damage caused by strikes, earthquakes, explosion, terrorism	10.00%	2.40%		2.00%	
- tobacco growing	15.00%	2.40%		2.00%	
<b>Health</b>	10.00%	2.40%		1.00%	
<b>Accident</b>	10.00%	2.40%		2.00%	
<b>Marine/Aviation</b>					
- hull/construction	Exempt	Exempt		Exempt	
<b>Goods in transit</b>					
- in Greece	10.00%	2.40%		1.00%	
- international	Exempt	2.40%		1.00%	
<b>Reinsurance</b>	Exempt	Exempt		(5)	
<b>State export credit</b>	Exempt	Exempt		Exempt	
<b>Other classes</b>	10.00%	2.40%			

- (1) Contributions to the Employees' Pension Fund for the insurance industry (TEAA). The insured is not subject to this tax which is paid directly by the insurer on profits. From 1 January 1993, and only for employees employed after that date, in addition to the contribution calculated as a percentage of premiums, there is an additional 6.00% contribution to the Fund based on the employee's total wages. This contribution is financed half by the insurer and half by the employee.
- (2) All additional clauses are subject to a tax of 10.00% per year.
- (3) The tax is only due on premiums for the first year.
- (4) Fire brigade tax paid with the FKE.
- (5) The contribution to the Fund is paid at the level of direct insurance.
- (6) Contribution to the Motor Guarantee Fund, calculated on pure premium for the motor liability class (class N° 10, Annex A, 73/239/EEC). 70.00% is financed by

the insurer and 30.00% by the insured. The tax rate was increased from 2.00% to 5.00% by a Ministerial Decision on 8 January 1996 (OJ of 11.01.96).

- (7) Following a ministerial decision of 25 November 1997 (K3/10417), 30% of the Road Tax must be paid directly to the Guarantee Fund. Frequency of payment remains the same but insurers must pay 30% of the Road Tax to the Motor Guarantee Fund.

**Unofficial translation:**

FOROS KYKLOY ERGASSION: Turnover Tax (FKE)  
 TELI HARTOSSIMOY: Stamp Duty  
 TAMIO ETHNIKIS ODOPIAS: Road Tax (TEO)  
 TAMIO EPIKOYRIKIS ASFALISSEOS  
 ASFALISTON: Pension Fund  
 FOROS YPER PYROSVESTIKIS YPIRESSIAS: Fire  
 Brigade Tax

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Turnover tax*

Turnover subject to tax corresponds to all premiums written in a quarter plus policy duties (1), less premiums corresponding to cancelled contracts for the same quarter and policy duties for these cancelled contracts.  
Basis for the calculation: premiums + policy duties.

#### 1.2. *Stamp duty*

Stamp duty is calculated on total premium + policy duty + turnover tax. In the motor class, stamp duty is based on total premium + policy duty + turnover tax + road tax + the contribution to the Motor Guarantee Fund.

#### 1.3. *Road tax*

The amount used to calculate road tax is premium (including the intermediary's commission).

#### 1.4. *Pension Fund*

##### 1.4.1. *Premium-based*

See 1.3. and note (1).

##### 1.4.2. *Wage-based*

6% of employee's total wages, half financed by the employer and half by the employee.

#### 1.5. *Motor Guarantee Fund Tax*

See 1.3.

#### 1.6. *Fire brigade tax*

See 1.3.

(1) *The "policy duty" is a percentage of the premium which is returned to the insurance company (Decree Law 400/70 - art. 32). For the motor, fire and life classes, the policy duty is determined by Ministerial decision. In other cases, the amount is fixed at the discretion of the insurance company.*

### 2. INFORMING THE POLICYHOLDER

All insurance contracts include an analysis of premiums so that the insured knows the amount of tax imposed.

### 3. FREQUENCY OF PAYMENT

#### 3.1. *Turnover tax and fire brigade tax*

Payable quarterly within 90 days of the end of the quarter by cheque.

#### 3.2. *Stamp duty*

Payable quarterly within 50 days of the end of the quarter. Stamp duty is collected from policyholders and transferred by cheque to the relevant Authority. No stamps/seals are put on the policy/renewal.

#### 3.3. *Road tax*

Payable quarterly within 30 days of the end of the quarter by cheque.

#### 3.4. *Pension Fund*

##### 3.4.1. *Premium-based*

Payable monthly within the 4 months following the end of the month.

##### 3.4.2. *Wage-based*

Payable monthly within the 30 days following the end of the month.

#### 3.5. *Motor Guarantee Fund*

Every two months within 15 days of the end of the two-month period.

**SPECIAL RULES APPLICABLE  
DEPENDING ON THE METHOD OF  
ESTABLISHMENT OF THE INSURANCE  
COMPANY**

4. INSURER ESTABLISHED IN GREECE

4.1. *Person liable to tax*

The insurer is liable to all taxes. In the event of non-payment of the tax by the insurer, no one else is jointly and severally liable for payment.

4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

4.2.1. *FKE, Stamp duty and Fire brigade tax*

*DOY / DIMOSSIA IKONOMIKI YPIRESSIA*  
(Athens company department)  
Thisseos 55  
GR - 17671 KALIPTEA

4.2.2. *Road tax*

*ETHNIKI TRAPEZA ELLADOS*  
National Bank of Greece  
Account n° 507007 44

4.2.3. *Pension Fund*

*ETHNIKI TRAPEZA ELLADOS*  
National Bank of Greece  
Account n° 545033 07

4.2.4. *Motor Guarantee Fund*

*ETHNIKI TRAPEZA ELLADOS*  
National Bank of Greece  
Constitution Square Agency (Syndagma)  
Account n° 104 480411 28

5. INSURER NOT ESTABLISHED IN GREECE  
AND NOT ESTABLISHED IN THE EEA

There are no tax provisions for non-established insurers except for insurers established in the EEA and operating by way of FOS (see 6.).

6. INSURER ESTABLISHED IN THE EEA  
OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

The tax representative is liable for all taxes. The representative and the insurance undertaking are jointly and solidly liable for the application of the provisions relating to turnover tax and stamp duty.

6.2. *Nomination of a tax representative*

Any insurance undertaking established in another EEA Member State must nominate a tax representative in accordance with the provisions of article 29 paragraph 4d of law 1642/86 (modified). A tax representative may be any natural person or legal entity with the head office of his professional activity or permanent domicile in Greece.

The nomination must be made before the conclusion of any insurance contract, by depositing a copy of the relevant deed with the head of the Athens taxation department for limited companies (DOY) competent for the taxation of the representative's income. This copy must be written in or translated into Greek and certified by the consular authority of the head office country of the insurance undertaking.

Once the nomination has been deposited, the tax representative receives a registration number which remains the same for the company represented even if the person of the representative changes.

The tax representative has the same tax obligations and rights as insurance undertakings established in Greece.

6.3. *Deposit of declarations*

The tax representative - when depositing the declaration of payment of turnover tax and stamp duty for the last quarter of the previous year - must submit to the Athens taxation department for limited companies (DOY) the complete list of all insurance contracts issued by the insurance company which he represents and whose premiums are subject to indirect taxation in accordance with existing Greek legislation. In this list, drafted in Greek, must be shown the references of the undertaking represented, the references of insureds and the amounts of premiums for the previous year.

6.4. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as in 4.2.

# Ireland (IE)

CLASS OF INSURANCE	GOVERNMENT LEVY	STAMP DUTY
Life	Exempt	Exempt
Non-life	2.00%	1 euro per new contract
Marine, aviation and transport	Exempt	Exempt

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Government levy*

The 2% levy is levied on each insurer's "assessable amount" of premium income rather than attaching specifically to individual policies. The "assessable amount" is the gross amount of premiums received by the insurer in respect of business in Ireland, excluding reinsurance and MAT premiums. The gross amount includes commission payable to intermediaries.

#### 1.2. *Stamp duty*

Stamp Duty is payable on all new non-life policies written. As all renewal business is exempt from this charge, the total stamp duty payable is quite low. Life policies are exempt from stamp duty since 1 January 2001.

### 2. INFORMING THE POLICYHOLDER

The Insurance Act 2000 signed in December 2000 contains provisions for non-life disclosure. These provisions will not be implemented for at least two years.

Currently, in practice, insurers choose to identify separately the premium and the levy charged on it in written quotations and renewal notices.

### 3. FREQUENCY OF PAYMENT

#### 3.1. *All taxes*

Quarterly. It must be made by cheque accompanied by the declaration within 30 days following the end of each quarter. After this date, a sanction of 12% per annum is added to the amount owed. In the case of non-payment, the Revenue Commissioners may ask the courts for the company to be wound up.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN IRELAND

#### 4.1. *Person liable to tax*

The insurer is liable to all taxes.

#### 4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

*Revenue Commissioners*  
Capital Taxes Branch  
Companies Capital Duty  
Dublin Castle  
IE - DUBLIN 2  
Tel.: +353 1 679 27 77  
Fax: +353 1 679 32 61  
E-mail: captax@revenue.ie

5. INSURER NOT ESTABLISHED IN IRELAND  
AND NOT ESTABLISHED IN THE EEA

To operate in Ireland, the insurer must have a branch in Ireland which will be liable to taxes (see 4.).

6. INSURER ESTABLISHED IN THE EEA  
OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

The tax authorities do not require the nomination of a tax representative but contact the non-established insurer directly with regard to the remittance of taxes.

6.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as 4.2.

# Iceland (IS)

CLASS OF INSURANCE	STAMP DUTY (1)	PARAFISCAL TAXES		
		Fire Prevention Tax	House Valuation Tax	Prevention Tax (Avalanche and Landslide)
<b>Pension (capitalisation)</b>	ISK 2.40 per ISK 1 000 sum insured			
<b>Fire</b> - real estate (excluding ships and aircraft)	ISK 0.60 per ISK 1 000 sum insured Exempt	0.0045% sum insured 0.0045% sum insured	0.01% (2) sum insured	0.03% sum insured
<b>Household and property multirisk</b>	ISK 0.60 per ISK 1 000 sum insured			
<b>Motor</b>	ISK 0.60 per ISK 1 000 sum insured			
<b>Compulsory third party</b>	Exempt			
<b>Marine &amp; Transport</b>	ISK 0.24 per ISK 1 000 sum insured			
<b>Livestock</b>	ISK 0.24 per ISK 1 000 sum insured			
<b>Accident, health, travel</b>	4.00%			
<b>Reinsurance</b>	Exempt			
<b>Other classes</b>	8.00%			

(1) All insurance policies carry Stamp Duty with the following exceptions:

- fire insurance on dwellings,
- accidents at work,
- compulsory third party aviation insurance,
- compulsory third party motor insurance,
- compulsory insurance for small fishing vessels (under 100 tonnes),
- insurance related to fishing and agricultural products,
- insurance related to the transport of goods between Iceland and other countries.

(2) Since 1 January 2001

**Unofficial translation:**

- Stimpilgjald: Stamp Duty
- Brunavarnagjald: Fire Prevention Tax
- Umsyslúgjald: House Valuation Tax
- Gjald til Ofanflodasjods: avalanche and landslide tax

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Premium used to calculate tax*

The basis of the tax includes brokers' and agents' commission.

#### 1.2. *Premium used to calculate the fire prevention tax*

The amount taken into account for the calculation of the tax does not include stamp duty.

### 2. INFORMING THE POLICYHOLDER

Taxes are indicated separately from the amount of the premium.

### 3. FREQUENCY OF PAYMENT

#### 3.1. *Stamp Duty*

Stamp Duty may be paid by buying a special stamp which is subsequently affixed to the policies or by paying monthly (on the 10th of each month) in accordance with the actual amount of the duty the month before. Duty is not paid on renewals.

#### 3.2. *Fire Prevention Tax*

Quarterly.

#### 3.3. *House Valuation Tax*

Monthly.

#### 3.4. *Prevention Tax (Snow and Landslide)*

Monthly.

### 4. PERSON LIABLE TO TAX

The insurer is liable to all taxes.

### 5. NAME AND ADDRESS OF THE TAX AUTHORITIES TO WHICH TAXES MUST BE REMITTED AND FROM WHICH FURTHER INFORMATION CAN BE OBTAINED IF NECESSARY

#### 5.1. *Stamp Duty*

*Ríkisfjárhirsla*  
Sölvhólgata 7  
IS - 150 REYKJAVÍK  
Tel.: +354 560 92 70  
Fax: +354 562 36 75

#### 5.2. *Fire Prevention Tax*

*Brunamálastofnun ríkisins*  
Laugavegur 59  
IS - 101 REYKJAVÍK  
Tel.: +354 552 53 50  
Fax: +354 552 54 13

#### 5.3. *House Valuation Tax*

*Fasteignamat ríkisins*  
Borgartúni 21  
IS - 105 REYKJAVÍK  
Tel.: +354 561 42 11  
Fax: +354 561 46 36

#### 5.4. *Prevention Tax (Avalanche and Landslide)*

*Viðlagatrygging Íslands*  
Laugavegi 162  
IS - 105 REYKJAVÍK  
Tel.: +354 552 96 77  
Fax: +354 562 96 75

# Italy (IT)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES			
		Solidarity Fund for Victims of Extortion and Usury (1)	Contribution for Emergency Treatment	Road Accident Victims' Fund	Hunting Accident Victims' Fund
<b>Life</b>	Exempt (2)				
<b>Liability</b>	21.25%	1%			
- hunting liability	21.25%	1%			5%
- travel operators (3)	21.25%	1%			(of 93.5% of the premium)
<b>Civil nuclear energy</b>	2.50%	1%			
<b>Motor (all elements of cover)</b>	12.50%	1%			
- motor liability	12.50%		10.50%	2.5%	(of 93.5% of the premium)
<b>Fire</b>	21.25%	1%			
<b>Theft</b>	21.25%	1%			
<b>Personal accident/health</b>	2.50% (4)				
<b>Transport</b>					
- sea/air	7.50% (5)				
- rail/road	12.50% (5)				
<b>Agricultural risks</b>					
- crops (damage caused by weather)	2.50%				
- livestock	2.50%				
- liability	12.50%	1%			
- fire	12.50%	1%			
<b>Credit/suretyship</b>	12.50%				
<b>Assistance</b>	10%				
<b>Reinsurance</b>	Exempt				
<b>Export credit</b>	(6)				
<b>Other classes</b>	21.25%				

- (1) Decree law n° 419 of 31 December 1991, converted to Law n° 172 of 18 February 1992, introduced an additional charge of 1% on premiums for contracts covering fire, general liability, miscellaneous motor risks and theft to finance a Solidarity Fund for Victims of Extortion and Usury.
- (2) The exemption applies to contracts taken out since 1 January 2001; contracts concluded before that date remain subject to 2.5% premium tax.
- (3) Compulsory tour operators' liability insurance is also subject to 2% contribution for the "Package Holiday Consumers Fund", paid monthly to the Provincial Treasury during the first two weeks of the month which follows that of the payment of the premium.
- (4) If employers' liability cover for accidents at work is included, the tax rate is 4.38%.

- (5) The tax rate is also applicable to carriers' liability cover and insurance cover for ships and aircraft hulls and goods in transit. The 7.50% rate is reduced to 0.05% for ships registered in Italy.
- (6) Export credit insurance is exempt only when it covers a risk guaranteed by the Italian State.

**Unofficial translation:**

Fondo di sostegno per le vittime di richieste estorsive e dell'usura: *Solidarity Fund for Victims of Extortion and Usury*

Contributo al Servizio Sanitario nazionale: *Contribution for Emergency Treatment*

Fondo di garanzia per le vittime della strada: *Road Accident Victims' Fund*

Fondo di garanzia per le vittime della caccia: *Hunting Accident Victims' Fund*

## **GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES**

### **1. TAX BASIS**

#### **1.1. *Premium used to calculate tax***

The amount used to calculate tax is made up of the premium, without deductions, and all additional amounts so as to include all sums paid to the insurer. The amount also takes into account the contributions to Package Holiday Consumers Fund (compulsory tour operators liability), Road Accident Victims' Fund (motor liability) and Hunting Accident Victims' Fund (compulsory hunting liability).

#### **1.2. *Contribution in favour of the Solidarity Fund for Victims of Extortion and Usury***

Premium tax is not included in the amount used to calculate the contribution.

#### **1.3. *Contribution for Emergency Treatment***

The contribution is based on 100% of premiums and levied on the motor liability element. Premium tax is not included in the amount used to calculate tax.

#### **1.4. *Contribution in favour of the Road Accident Victims' Fund***

The contribution is based on 93.5% of premiums collected in the year in the motor liability class. The rate is determined each year by decree. Premium tax is not included in the amount used to calculate tax.

#### **1.5. *Contribution in favour of the Hunting Accident Victims' Fund***

The contribution is based on 93.5% of premiums collected in the year in the compulsory hunting liability class. The rate is determined each year by decree. Premium tax is not included in the amount used to calculate tax.

### **2. INFORMING THE POLICYHOLDER**

Premium tax is always indicated separately from taxable premium. The same applies to the contribution to the Solidarity Fund for Victims of Extortion and Usury and the contribution for Emergency Treatment, as increases in premium tax rates.

## **SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY**

### **3. INSURER ESTABLISHED IN ITALY**

#### **3.1. *Person liable to tax***

The insurer is liable to all taxes and contributions.

#### **3.2. *Frequency of payments***

##### **3.2.1. *Premium tax***

Monthly, at the end of each month, for premiums collected during the previous month. Adjustments allowed for the second preceding month under certain circumstances. On 20 December, an advance payment of the taxes is requested for premiums collected during the same month.

##### **3.2.2. *Solidarity Fund for Victims of Extortion and Usury***

See 3.2.1.

##### **3.2.3. *Emergency Treatment***

See 3.2.1.

##### **3.2.4. *Road Accident Victims' Fund***

Anticipated payment on 31 January, balance on 30 September of the following year.

##### **3.2.5. *Hunting Accident Victims' Fund***

Anticipated payment on 15 March, balance on 15 September of the following year.

3.2.6. There is a 30% penalty on the tax for delayed payment. In addition, non-submission of a declaration is penalised by a sum equivalent to 1 to 2 times the total tax. Penalties are applied to the established insurer, the tax representative and, where appropriate, the insured. In the latter case, the law states that premiums may not be deducted from the insured's benefits when the insured is a company (see 4.1.).

3.3. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

3.3.1. *Premium tax*

Taxes are collected by the tax authorities (Uffici del Registro, Bollo, Radio e Assicurazioni or Uffici delle Entrate) in the insurer's head office town, through banks responsible for collecting tax.

The 12.5% tax on motor liability premiums (with the exception of motorcycles) paid since January 1999 must be paid through banks responsible for collecting tax in favour of the province of registration of the vehicle.

3.3.2. *Solidarity Fund for Victims of Extortion and Usury*

CONSAP S.p.A.  
(Concessionaria di servizi assicurativi pubblici) (1)  
Gestione autonoma del fondo di sostegno per le vittime di richieste estorsive e dell'usura  
Largo G. Tartini, 3/4  
IT - 00198 ROMA

Taxes are collected by Registration Offices through banks responsible for collecting tax.

3.3.3. *Emergency Treatment*

Contributions for emergency treatment are remitted to the Registration Office or Ufficio delle Entrate of the town of the insurer's head office, through banks responsible for collecting tax.

(1) *The CONSAP is not a tax authority.*

3.3.4. *Road Accident Victims' Fund*

CONSAP S.p.A.  
(Concessionaria di servizi assicurativi pubblici) (1)  
Gestione autonoma del fondo di garanzia per le vittime della strada  
Largo G. Tartini, 3/4  
IT - 00198 ROMA

CONSAP receives payments through the Provincial Treasury.

3.3.5. *Hunting Accident Victims' Fund*

CONSAP S.p.A.  
(Concessionaria di servizi assicurativi pubblici) (1)  
Gestione autonoma del fondo di garanzia per le vittime della caccia  
Largo G. Tartini, 3/4  
IT - 00198 ROMA

CONSAP receives payments through the Provincial Treasury.

3.3.6. *Information*

Ministero dell'economia e delle finanze  
Dipartimento delle entrate  
Viale Boston  
IT - 00144 ROMA

4. INSURER NOT ESTABLISHED IN ITALY AND NOT ESTABLISHED IN THE EEA

4.1. *Person liable to tax*

The insured is liable for the payment of taxes and related amounts.

4.2. *Frequency of payments*

Payment must be made within one month from the date of payment of the premium.

4.3. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Registration Office or Ufficio delle Entrate of the town of the head office or the domicile of the insured.

5. INSURER ESTABLISHED IN THE EEA  
OPERATING BY WAY OF FOS

5.1. *Person liable to tax*

The tax is due from the tax representative.

5.2. *Nomination of a tax representative*

Undertakings operating on Italian territory by way of FOS must appoint a tax representative for the formalities related to the application, indication and payment of taxes.

The tax representative - who must be resident in Italy - may be an establishment of the services undertaking in Italy.

The nomination of the tax representative must be communicated to the Rome Registration Office and to ISVAP (insurance supervisory authority). The tax representative must classify contracts in chronological order (premium payment date) indicating the insured's details, the number of contracts, dates of start and close of contracts, the risk insured, the premium amount, the rate and amount of the tax. The tax representative must also keep a copy of each contract.

5.3. *Return of declarations*

The tax representative must submit a monthly declaration of premium income for the previous month (see 5.5.) to the tax authorities indicating separately the premiums to which the different taxes apply. He must simultaneously pay taxes and contributions due (see 3.2.1., 3.2.2. and 3.2.3.) to Ufficio Unico delle Entrate- Roma VI by delegation to a bank.

In the same declaration, the tax representative must indicate separately the premiums for classes to which the rate increase of 1% applies and the relevant payment data.

5.4. *Frequency of payments*

Payment is monthly.

5.5. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

*Ufficio Unico delle Entrate  
Roma VI - EUR  
V. Canton 10/20  
IT - 00144 ROMA*

# Luxembourg (LU)

CLASS OF INSURANCE	PREMIUM TAX	PARAFISCAL TAXES
		<b>Fire Brigade Tax</b>
Life, pensions, disability, capitalisation	Exempt	Exempt
Fire	4.00%	6.00%
Livestock	4.00% (1)	Exempt
Other classes	4.00%	Exempt

(1) *There is no premium tax on policies where the insured risk is valued at less than 375 euros.*

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1. *Premium used to calculate tax*

The tax basis includes costs and commission.

#### 1.2. *Premium used to calculate parafiscal taxes*

The tax basis does not include premium tax.

### 2. INFORMING THE POLICYHOLDER

The tax is shown specifically on written proposals and renewal notices.

### 3. FREQUENCY OF PAYMENT

Payment of premium tax and fire brigade tax is quarterly. It is made in the two weeks following the date of payment of the premium by the insured or his broker. The event generating the tax is the issue of the premium. In the case of late payment, a supplement will be charged.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN LUXEMBOURG

#### 4.1. *Person liable to tax*

Insurer.

#### 4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

##### 4.2.1. *Administration de l'enregistrement et des domaines*

*Bureau d'imposition n° 4*  
9, boulevard Prince Henri  
LU - 2010 LUXEMBOURG  
Tel.: +352 44 90 51

##### 4.2.2. *Service d'enregistrement et de recettes*

*Bureau des actes civils*  
Plateau Saint Esprit  
LU - 1475 LUXEMBOURG  
Tel.: +352 44 90 51

5. INSURER NOT ESTABLISHED IN LUXEMBOURG AND NOT ESTABLISHED IN THE EEA

5.1. *Person liable to tax*

Insurer.

If the insurer is wound up, the tax representative and, in the final analysis, the policyholder, become liable for tax; in fire insurance, however, it is only the tax representative who is liable for tax. The insurer is liable for fire brigade tax and not the policyholder (who is liable for premium tax).

5.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

Same as 4.2.

6. INSURER ESTABLISHED IN THE EEA OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

Insurer.

6.2. *Nomination of a tax representative*

A tax representative must be appointed. His nomination must be notified by letter from the insurer to the tax authorities.

6.3. *Return of tax declarations*

In the two weeks following the date of payment of the premium by the policyholder, the tax representative (informed beforehand by the insurer) must submit the following information to the tax authority:

- the number of policies written;
- the amount of premium income;
- the tax rate;
- the tax amount;
- the supplementary amount due as fire brigade tax.

There is no need subsequently to submit a declaration to the "Service d'enregistrement de recettes" if no business has been written under FOS.

6.4. *Name and address of the tax authorities to which the nomination of a tax representative must be notified, to which the tax declarations must be sent, to which taxes must be remitted, and from which further information can be obtained if necessary:*

The nomination of a tax representative must be notified to the:

*Commissariat aux Assurances*  
7, boulevard Royal - BP 669  
LU - 2016 LUXEMBOURG

*l'Administration de l'enregistrement et des domaines*  
(same as 4.2.2.).

The tax representative must submit information and tax returns to the Service d'enregistrement et de recettes (see 4.2.2.).

Taxes must be directly remitted to:

Account n° 87 92 62  
Banque et Caisse d'Épargne de l'État (Bank and State Savings Account)  
Account n° 1002 44 249.

# The Netherlands (NL)

CLASS OF INSURANCE	PREMIUM TAX
Life	Exempt
Marine insurance	Exempt (1)
Any vehicle registered in another EU country	Exempt
Aircraft principally (at least 70.00%) used for international public transport or registered in another EU country	Exempt
Goods & Transit	Exempt
Health insurance/individual accident	Exempt
Travel insurance	Exempt (2)
Export credit insurance	Exempt
Reinsurance	Exempt
Other classes	7.00%

(1) With the exception of pleasure craft, freight and inland waterway hulls, if a boat is registered in the Netherlands or in a non-EC country. (2) With the exception of cancellation cover if applicable.

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

Total amount of premium charged to the insured.

### 2. INFORMING THE POLICYHOLDER

The tax is shown separately from the premium.

### 3. FREQUENCY OF PAYMENT

The event generating tax is the premium maturity date.

Declaration and payment is quarterly and must be carried out within a month from the end of the period (quarter) allowed for declaration.

A tax declaration must be made quarterly even if no tax is due for the period.

In exceptional cases, payment and declaration are:

- on an annual basis: by agreement with the tax authorities;
- on a monthly basis: at the demand of the tax authorities.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN THE NETHERLANDS

#### 4.1. Person liable to tax

The tax is paid by the underwriting agent if the contract was concluded by his intermediation. If however a registered intermediary collects the premium or if the policy he issued is covered by more than one insurer, this registered intermediary pays the tax. If the contract was not concluded through a underwriting agent or a registered intermediary, the insurer pays the tax. If neither the underwriting agent, nor the registered broker nor the insurer pays the tax, the tax is levied from the policyholder.

#### 4.2. Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:

*Belastingdienst / Amsterdam*  
*Financiële Instellingen, unit 8, afdeling*  
*Assurantiebelasting*  
 Kingsfordweg 1  
 NL - 1043 GN AMSTERDAM  
 PO Box 58944  
 NL - 1040 EE AMSTERDAM  
 Tel.: +31 020 687 6881  
 Fax: +31 020 687 6810

5. INSURER NOT ESTABLISHED IN THE NETHERLANDS AND NOT ESTABLISHED IN THE EEA

5.1. *Person liable to tax*

The tax is paid by the insurer's legal representative, his underwriting agent or any other intermediary involved in concluding the contract. If there is no such agent or intermediary, the insurer is obliged to appoint a tax representative who will pay the tax. If there is no tax representative, the tax is levied from the policyholder.

5.2. *Nomination of a tax representative*

An insurer who covers risks situated in The Netherlands without intermediation, is obliged to appoint a tax representative. A tax representative is domiciled or established in The Netherlands. He must be authorised by the tax inspector.

To obtain an authorisation, the applicant must produce:

- a mandate issued by the insurer;
- his name, address and domicile or place of establishment;
- the date on which the tax representation becomes effective;
- the name, address and place of establishment of the insurer.

5.3. *Name and address of the tax authorities to whom taxes must be paid and from whom information may be obtained if necessary:*

Same as 4.2.

6. INSURER ESTABLISHED IN THE EEA OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

Same as 5.1.

6.2. *Nomination of a tax representative*

Same as 5.2.

6.4. *Name and address of the tax authorities to which taxes must be remitted and by which compliance by the tax representative with the obligations is verified and from which further information can be obtained if necessary:*

Same as 4.2.

# Norway (NO)

CLASS OF INSURANCE	HEALTH CARE TAX
<b>Motor liability</b>	
- mopeds and tractors	NOK 165 per contract
- other vehicles	NOK 330 per contract
<b>Other classes</b>	Exempt

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

Amount fixed for each contract, paid at the same time as the premium by the insured.

### 2. INFORMING THE POLICYHOLDER

Tax is indicated separately from the premium in the contract or the receipt.

### 3. FREQUENCY OF PAYMENT

Annually.

The event generating tax is the conclusion of the insurance contract.

The Norwegian Motor Insurers' Bureau (MIB) issues an invoice to insurance companies each year in October. Usually, payment is requested to reach the MIB by 1 December. The MIB transfers payment to the Social Security Administration by 15 December. Interest for the period between 1 and 15 December is refunded to insurance companies. In case of late payment, interest at 12% on overdue amounts is charged.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN NORWAY

#### 4.1. *Person liable to tax*

Insurer.

#### 4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

The tax is paid by the insurer to the Norwegian Motor Insurers' Bureau which transfers the total amount to the Social Security Administration by 15 December.

*Norwegian Motor Insurers' Bureau*  
PO Box 2551 Solli  
NO - 0202 OSLO  
Tel.: +47 22 04 85 00  
Fax: +47 22 56 21 16

*Social Security Administration*  
Drammensveien 6  
NO - 0271 OSLO  
Tel.: +47 22 92 70 00  
Fax: +47 22 92 93 00

5. INSURER NOT ESTABLISHED IN NORWAY  
AND NOT ESTABLISHED IN THE EEA

Insurance companies from third countries must obtain special permission to operate in Norway and be established there.

6. INSURER ESTABLISHED IN THE EEA  
OPERATING BY WAY OF FOS

Insurers operating by way of FOS must nominate a representative in Norway and be a member of the Norwegian Motor Insurers' Bureau. The representative is responsible for representing the insurer vis-à-vis the Norwegian authorities. He therefore acts as a tax representative although the nomination of a tax representative as such is not necessary in Norwegian law. The insurer operating by way of FOS has the same obligations as an established insurer as regards payment of the health care tax. Payment procedures are the same as for insurance companies established in Norway (see point 4.).

# Portugal (PT)

CLASS OF INSURANCE	AT THE INSURED'S EXPENSE			AT THE INSURER'S EXPENSE			
	Taxes STAMP DUTY	PARAFISCAL TAXES					
		Accidents at work (FAT)	Fire Brigade (SNB)	Emergency Fund (INEM)	Portuguese Insurance Institute (ISP)	Motor Guarantee Fund (FGA)	Accidents at work (FAT)
Life	Exempt			1.00% (d)	0.075%		
Pension fund	Exempt				0.075%		
Accidents at work	5.00%	0.15% (1)		1.00%	0.30%		0.85% (2)
Personal accidents and persons in transit	5.00%			1.00%	0.30%		
Health	5.00%			1.00%	0.30%		
Fire and natural perils	9.00%		13.00%		0.30%		
Individual householders'	9.00%		13.00% (b)		0.30%		
Agriculture	5.00%		6.00%		0.30%		
Motor	9.00%		13.00% (c)	1.00%	0.30%	2.50%	
Goods in transit	5.00%		13.00% (c)		0.30%		
Marine and aviation	5.00%				0.30%		
Credit/guarantee	5.00%				0.30%		
Suretyship	3.00% (a)				0.30%		
Other classes	9.00%				0.30%		
Reinsurance	Exempt						
Intermediation	2.00% (2)						

The tax is levied on the insurance premiums except in the following cases:

- (1) for accidents at work where they involve insured employees; and
- (2) on capital in the event of taking capital out.

Notes:

- (a) Suretyship contracts are subject to two taxes: one on premiums (3%) and the other on capital (variable);
- (b) Only for contracts comprising fire cover;
- (c) Only for the transport of dangerous goods including the insurance of vehicles specifically used for transporting this type of goods;
- (d) Only for life insurance contracts with a risk element.

**Unofficial translation:**

Fundo de Acidentes de Trabalho (FAT): *Fund for accidents at work*

Serviço Nacional de Bombeiros (SNB): *Fire Brigade*

Instituto Nacional de Emergência Médica (INEM): *Emergency Service*

Instituto de Seguros de Portugal (ISP): *Portuguese Insurance Institution*

Fundo de Garantia Automóvel (FGA): *Motor Guarantee Fund*

*Other exceptional charges:*

- i *Compensation funds for crop insurance: 10% tax on crop insurance premiums in the Maderia and Azores regions, but only for contracts without the intervention of intermediaries*
- ii *Motor insurance certificate: 0.75 euro per motor insurance contract paid to the local authorities.*

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

Three concepts are used in Portugal to characterise premiums.

- *Commercial premium*: theoretical average cost of cover for contracts, plus other charges in particular acquisition and administration costs for the contract as well as management and collection costs.
- *Gross premium*: commercial premium plus charges relating to issuing the contract such as the breakdown of the premium, cost of the policy, riders, insurance certificates and the amount relating to the tax for the Motor Guarantee Fund.
- *Total premium*: gross premium plus fiscal and parafiscal charges.

### 1. TAX BASIS

#### 1.1. *Stamp Duty*

Taxes are calculated on the gross premium. For stamp duty on capital for suretyship insurance contracts, the rate varies depending on the duration of the contract: for guarantees with a duration of less than 1 year, 0.04% per month; others, 0.5%.

#### 1.2. *Tax for the Motor Guarantee Fund (FGA)*

Applicable on simple premiums in direct motor insurance.

#### 1.3. *Tax for accidents at work*

The tax payable by insureds is calculated on insured wages. The tax payable by the insurer is calculated on capital if capital is taken out.

#### 1.4. *Fire Brigade Tax*

Tax is calculated on gross premium.

#### 1.5. *Emergency Services Tax*

The tax is calculated on gross premium.

#### 1.6. *Tax for the Portuguese Insurance Institute*

The tax is calculated on total premium income net of deductions and cancellations relating to insurance contracts directly concluded by undertakings.

#### 1.7. *Tax for the Agricultural Compensation Fund*

The tax is calculated on net premium.

### 2. INFORMING THE POLICYHOLDER

The amount of tax is indicated separately from the amount of the premium.

### 3. FREQUENCY OF PAYMENT

The event generating tax is the cashing in of the premium. As long as no receipt has been issued for the premium, taxes are not payable.

#### 3.1. *Stamp Duty*

Payment is monthly. It no longer involves the use of stamps or seals but consists of a simple transfer of duty to the authorities.

#### 3.2. *Motor Guarantee Fund*

Quarterly.

#### 3.3. *FAT*

Monthly.

#### 3.4. *Fire Brigade (SNB)*

Monthly.

#### 3.5. *Emergency Services*

Monthly.

#### 3.6. *Portuguese Insurance Institute (ISP)*

6-monthly.

3.7. *Agricultural Compensation Fund (FCSC)*

Quarterly.

**SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY**

4. INSURER ESTABLISHED IN PORTUGAL

4.1. *Person liable to tax*

Insurer.

4.2. *Name and address of the tax authorities to which taxes must be remitted and from which further information can be obtained if necessary:*

The authority responsible for levying tax duty is the Direcção Geral dos Impostos. Other taxes are levied directly by the organisation concerned.

The Instituto de Seguros de Portugal is the authority which controls compliance with obligations concerning the status of the tax representative.

4.2.1. *Divisao do Imposto de Selo*

*Direcção Geral dos Impostos (DGI)*  
Praça do Comércio, 49  
PT - 1100 - 148 LISBOA  
Tel.: +351 21 887 93 01

4.2.2. *Fundo de Acidentes de Trabalho (FAT)*

Av. da República 59/59 A  
PT - 1050 - 189 LISBOA  
Tel.: +351 21 791 35 00

4.2.3. *Serviço Nacional de Bombeiros (SNB)*

Rua Júlio Andrade, 7  
PT - 1150 - 206 LISBOA  
Tel.: +351 21 885 35 96

4.2.4. *Fundo de Garantia Automóvel (FGA)*

Av. da República 59/59 A  
PT - 1050 - 189 LISBOA  
Tel.: +351 21 791 35 00

4.2.5. *Instituto Nacional de Emergência Médica (INEM)*

Rua Infante D. Pedro, 8  
PT - 1700 - 243 LISBOA  
Tel.: +351 21 793 05 03

4.2.6. *Instituto de Seguros de Portugal*

Av. de Berna, 19  
PT - 050 - 037 LISBOA  
Tel.: +351 21 790 31 00

5. INSURER NOT ESTABLISHED IN PORTUGAL AND NOT ESTABLISHED IN THE EEA

FOS activity is not authorised in Portugal for insurers with no establishment in the EEA.

6. INSURER ESTABLISHED IN THE EEA OPERATING BY WAY OF FOS

6.1. *Person liable to tax*

Tax is paid by a tax representative.

6.2. *Nomination of a tax representative*

Insurance undertakings not established in Portugal but allowed to operate there by way of FOS must nominate a tax representative. The representative must reside on Portuguese territory and have a procuration giving him full powers. The undertaking must communicate the name of the tax representative to the Direcção Geral dos Impostos.

6.3. *Keeping accounting and tax documents*

For the purposes of verifying the representative's compliance with regulations, he must have for each undertaking he represents a register listing all contracts covering risks situated in Portugal with the following information:

- class or sub-class;
- identification and residence of the insured;
- duration of the contract;
- amount of the premium due by the insured on which the taxes and parafiscal taxes are applied.

6.4. *Name and address of the tax authorities to which taxes must be remitted and by which compliance by the tax representative with the obligations is verified and from which further information can be obtained if necessary:*

The authority responsible for levying stamp duty is the the Direcção Geral dos Impostos (see 4.2.1.). The other taxes are levied directly by the organisations concerned.

The Instituto de Seguros de Portugal (see 4.2.6.) is the authority responsible for supervising compliance with the obligations relating to the status of the tax representative.

# Sweden (SE)

CLASS OF INSURANCE	PREMIUM TAX
<b>Group life insurance</b>	
- insurance taken out with an insurer established in Sweden	45% of 95% of the premium
- insurance taken out with a foreign insurer	81.83% of 95% of the premium
<b>Other classes</b>	Exempt

## GENERAL RULES APPLICABLE TO ALL INSURANCE COMPANIES

### 1. TAX BASIS

#### 1.1 *Group life insurance*

95% of the total premium which the insured is asked to pay.

### 2. INFORMING THE POLICYHOLDER

The insurer must inform the insured of the principal tax features relating to the insurance contract.

### 3. FREQUENCY OF PAYMENT

The event generating tax is payment of the premium.

#### 3.1. *Tax on group life insurance*

Monthly.

## SPECIAL RULES APPLICABLE DEPENDING ON THE METHOD OF ESTABLISHMENT OF THE INSURANCE COMPANY

### 4. INSURER ESTABLISHED IN SWEDEN

#### 4.1. *Person liable to tax*

The tax on group life insurance is normally due by the insurer if the benefit is not declared as revenue by the insured or if the premium is deducted by the insured.

#### 4.2. *Name and address of the tax authorities to whom taxes must be paid and from whom information may be obtained if necessary:*

SKATTEMYNDIGHETEN I GÄVLE  
Särskilda skattekontoret  
SE - 771 83 LUDVIKA  
Tel.: +46 2 408 70 00

5. INSURER NOT ESTABLISHED IN SWEDEN

5.1. *Person liable to tax*

5.1.1. *Group life insurance*

Employer.

5.2. *Registration*

The person liable to tax must be registered with the tax authorities and must submit tax declarations to them.

5.3. *Name and address of the tax authorities to whom taxes must be paid and from whom information may be obtained if necessary:*

Same as in 4.2.



Set up in 1953, the **COMITÉ EUROPÉEN DES ASSURANCES** is the Federation of National Associations of insurance companies in thirty European countries.

Its aims are:

**to represent European insurers:**

- promoting, defending and illustrating their views within international bodies;
- providing qualified opinions to public or private European and international organisations with an insurance or reinsurance involvement,

**to exchange information and experience between markets:**

studies in the interests of European insurance companies and response to their needs,

**and, generally, to put forward the views of European insurers in economic and social debates.**

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[www.cea.assur.org](http://www.cea.assur.org)